

OYEYEMI KOFO ADEDAYO-OJO

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PERSONAL PROFILE

An astute legal practitioner with core competence in research, analysing, and structuring the legal aspect of corporate and commercial transactions. My understanding of the Nigerian law is profound, and I have cultivated a deep research skills and applicability of the law as it affects each transaction. My legal experience extends to helping businesses break into new markets, advising and consulting for them on corporate and commercial law issues, compliance, and protection of their businesses.

EDUCATIONAL BACKGROUND

Institution	Qualifications	Year
Nigerian Law School, Lagos Campus.	<i>Certificate of call to bar</i>	Jan 2023 – Mar 2024
Babcock University, Ogun, Nigeria	<i>Master of Laws (LL.M) (In view)</i>	Sept 2021 - Date
Babcock University, Ogun, Nigeria	<i>Bachelor of Laws (LL. B)</i> Law, Second Class (Upper Division)	Sept 2017 – June 2021
Redeemers University, Osun, Nigeria	<i>Bachelor of Arts (B.A.)</i> History and International Studies	Sept 2012 – June 2016
Baptist Girls Academy, Lagos, Nigeria	Secondary School Certificate (WASSCE & NECO)	Sept 2009 - Jun 2012

WORK EXPERIENCE SUMMARY

Organisation	Position	Year
Olumide Babalola LP Lagos, Nigeria	<i>volunteer</i>	Mar 2024 – Date
Falana & Falana Chambers, Lagos, Nigeria	<i>Law Intern</i>	June 2023 - July 2023
Nathan Finance Company Limited, Lagos, Nigeria	<i>Marketing Executive</i>	Jul 2022 - Dec 2022
Ministry of Justice, Lagos, Nigeria	<i>Undergraduate Internship</i>	May 2019 - June 2019
SUNU Assurance Plc, Lagos, Nigeria	<i>NYSC Scheme PPA</i>	Mar 2017 - Aug 2017

EXPERIENCE STATEMENT

Olumide Babalola LP Lagos, Nigeria

Some of my assignments in related areas include the following:

- Represented clients in diverse civil matters during court sessions at the Inferior and Superior courts of record in Nigeria.
- Advisory on applicable Nigerian law and regulatory requirements/ approvals required to do business in Nigeria, and the interpretation of various legal documents, drafting, negotiating, reviewing agreements and researching.
- Advisory to core technology and technology-enabled businesses, My expertise also extends to data protection; Auditing privacy policy and filing privacy reports.
- Performing the duties of a lawyer such as; Attending client meetings, drafting court processes and letters, acting as court assistance, and Legal research, review document, preparing letters i.e: demand letters and legal agreements.

Nathan Finance Company Limited, Lagos, Nigeria

- As portfolio manager some of my duties include; on boarding new investment and loan customers and monitoring their investment and loans, informing customers of their maturity of their investment and loan. Prepare payment invoice for customers.
- As a marketer i sourced for new customers and funds for the firm (both loan and investment customers)
- preparing loan agreement, investment certificates, draft letters for customers, attend clients meetings.
- advised the organization on possible product that can be sold to our customers.

SUNU Assurance Plc, Lagos, Nigeria

Some of my assignments in related areas include the following:

- Advisory on various insurance transactions including corporate restructuring, claims, and dispute resolution. My expertise also extends to raising debit notes, electronic filing, filing, and keeping record, onboarding client, preparing Insurance certificate.
- Responsible for corporate secretarial functions during meetings.

PROFESSIONAL CERTIFICATIONS

- *Grad.ICSAN*, The Institute of Chartered Secretaries and Administration (ICSAN), January 2024.

LEADERSHIP / VOLUNTEER EXPERIENCE

- *Head of Chamber, Liberty Chamber*, Law student Association (LAWSAN BU Chapter) Babcock University Ilishan-Remo, Nigeria (2020 / 2021 Academic Session).

- *Deputy Head of Chamber, Liberty Chamber, Law student Association (LAWSAN BU Chapter) Babcock University Ilishan-Remo, Nigeria (2019 – 2020 Academic Session).*
- PRIVCON2024

MEMBERSHIP

- Member, Nigerian Bar Association, 2024.
- Member, The Institute of Chartered Secretaries and Administration (ICSAN), 2024.

CORE COMPETENCIES

- Strong verbal and written communication.
- Business awareness.
- Good management skills.
- Attention to details.
- Team player.
- Ability to work and deliver results in an interdisciplinary team.
- Problem solving and strong analytical skills.
- Strong leadership abilities and excellence.
- Ability to work independently.
- Highly proficient in Microsoft Office Suite, and legal research packages such as Westlaw, Hein online and Lexis Nexis.

HOBBIES

- Reading.
- Watching Ted talks.
- Listening to Podcast.
- Playing Games.
- Playing Tennis.

REFERENCES

- Available on request.