

FALEKE DOLAPO JOYCE

+234 815 291 7740 | falekedolaa33@gmail.com | Lagos State, Nigeria.

<https://www.linkedin.com/in/dolapo-faleke>

SUMMARY

Entry-level finance/accounting candidate with a burgeoning understanding of financial principles and a genuine enthusiasm for data analytics. Eager to kickstart a career in finance, committed to continuous learning, and poised to contribute effectively to a team environment. Passionate about leveraging analytical skills to drive efficiency and informed financial decision-making.

EDUCATION

Federal University of Agriculture, Abeokuta, Ogun State, Nigeria. 2018 - 2023

Bachelor of Science in Agricultural Economics (Second Class Upper)

- Student Member, AECOSA, FUNAAB Chapter.

CERTIFICATIONS

Google Data Analytics

- Coursera In view

Women Techsters Bootcamp Cohort 3.2 (Data Analytics)

- Tech4Dev In view

Product Manager - Level 1

- EntryLevel Jul. 2022

Ready, Set, Agile! Virtual Experience Program

- Forage Jul. 2022

Basic Digital Marketing

- Anakle Limited Jan. 2021

Certified in Scratch Programming Language

- New Horizons Systems Solutions, Lagos Aug. 2016

WORK EXPERIENCE

Social Media Manager

Oct. 2021 - Nov. 2021

Manuka Decor

- Developed contents, digital campaign copies and social media captions for the brand.
- Championed the launch campaign for the brand.
- Created and handled the social media pages of the business

Barter Student Ambassador

Jan. 2021 – Jun. 2021

Flutterwave

- Signed up and activated students as Barter customers.
- PR personnel for Barter at on-campus events and social media to inform students about service offering.
- Collected feedback and help improve Barter for users and customers.
- Promoted competitions, training opportunities and other events organized by Flutterwave.

Social Media Manager

Nov. 2020 – Apr. 2021

Express Grade Enterprise

- Developed content, digital campaign copies and social media captions for the brand.
- Championed the launch campaign for the brand.
- Created and handle the social media pages of the business.

VOLUNTEER EXPERIENCE

Member, Multimedia Unit

Mar. 2019 - Oct. 2021

The Redeemed Christian Fellowship (RCF), FUNAAB Chapter

- Created content for and managed all social media pages.
- Responsible for multimedia projection during service.
- Responsible for the recording and distribution of messages.
- Involved in the social media live streaming of service.

Publicity and Logistics Officer

Jul. 2019

Dance Festival, FUNAAB

- Headed a previously non-existent team of logistics personnel to ensure the success of each event.
Was responsible for creating social media awareness for events.

SKILLS

Skills: Research, Data Analysis, Financial Analysis, Product Management, Report Writing, Presentation Skills.

Tools: Microsoft Excel, Data Visualization Tools, Microsoft Office Suites.