

# NDIFE, CHINYERE ESTHER (ACS)

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LinkedIn: Esther Chinyere Ndife, ACS

**OBJECTIVE:** To always strive for perfection, precision, and excellence, seeking self-development and organizational advancement.

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## KEY ACHIEVEMENTS:

- Led a team to grow the company's clientele base by 200% within twenty-six (26) months of resumption at the firm.
- Led a team to successfully migrate data from ibroker software to Infoware OMS.
- Manage a clientele base of over 600 clients successfully for a period of 4 years without any account transfer out of the firm.

## PERSONAL PROFILE:

- Well-developed observation and strong analytical mind
- Highly motivated, organized, and perceptive
- Ability to express technical information in a creative and simple manner.
- Excellent communication and listening skills.
- Integrity, honesty, diligence, and transparency.

## WORK EXPERIENCE:

### \* ANCHORIA INVESTMENTS AND SECURITIES LIMITED

Elephant House, Lagos Island, Lagos.

**Position Held:** Equity Trader / Investment Analyst

8<sup>th</sup> Dec. 2022 Till

**Date**

#### Job Description:

- Trading on Equities on NGX, NASD trading platforms
- Recommend new strategies for evaluating the new and existing Equity investment plans.
- Provide insight and relevant feedback to the clients based on market trends.
- Monitoring Equity market performance for investment decisions
- Supporting Equity strategies by performing market and portfolio analysis.
- Addressing customer inquiries and problems to enable the generation of business.
- Analysis of financial statements to develop an investment thesis

### \* GLOBALVIEW CAPITAL LIMITED

(Trading License Holder of the NGX)  
43, Adeniyi Jones Avenue, Ikeja Lagos.

**Positions Held:**

Equity Trader

Aug. 2021– Nov. 2022

Head of Operations

March 2015 - July 2021

Operations Officer

June 2011 – Feb.2015

#### Job Description:

- Deal origination and execution of the Mandate
- Financial/Investment advice to clients and management
- Generation of new clients and ability to profitably manage all clients
- Presentation of market analysis and reports in management and investment committee meetings.

- Reviewing equity transactions to make sure that trades conform to regulations of SEC, NGX, and other regulators.

\* **BESTWORTH ASSETS AND RUST LIMITED**

(Trading License Holder of the NGX)

50/52 Broad Street, Bookshop House, Lagos.

**Position Held: Relationship Officer 2007- 2011**

**Job Description:**

- Customer relationship management
- Resolving customer complaint
- Sourcing for Prospects.
- Addressing customer inquiries and problems to enable the generation of business.

\* **OFFICE OF THE ACCOUNTANT GENERAL (NYSC)**

Gombe, Gombe State.

Department: Inspectorate

2006 -. 2007

**EDUCATION:**

- **Ahmadu Bello University, Zaria, Kaduna state**  
MBA – Business Administration In-view
- **SEC Sponsored Individual** Dec. 2022
- **Lagos Commodity Exchange**  
Commodity Broker Nov.. 2022.
- **Nigerian Stock Exchange Limited (NGX)**  
Authorized Dealing Clerk Nov. 2021
- **Chartered Institute of Stockbrokers (CIS) Associate Member** Sept. 2020
- **Nnamdi Azikiwe University, Awka, Anambra State.**  
B.Sc (Hons.) Business Administration (2<sup>nd</sup> class lower division) 2004
- **Evangel Institute of Business & Secretarial Studies, Ikeja, Lagos**  
Diploma in Business Management & Secretarial ship
- **Oregun High School, Ikeja, Lagos - WASSCE** 1998

**DIGITAL SKILLS:**

- Microsoft Office proficiency.

**AWARDS:**

- Most active corp member in the Office of the Accountant General.
- Most sociable graduating business administration student.

**PERSONAL DETAILS:**

Date of Birth:	18 <sup>th</sup> April, 1984	Sex:	Female
Marital Status:	Married	State of origin:	Enugu
LGA:	Udi	Religion:	Christianity
Nationality:	Nigerian	Spoken Languages:	English, Ibo, Yoruba.

**INTEREST:**

Reading motivational books and interacting with people.

**REFEREES:**

References available on request.