

BARAKAH TEMITOPE ATORO

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CAREER SUMMARY

Dedicated and professional details-oriented individual with strong academic experience in the finance field seeking a position with a reputable firm. Proven ability to handle complex financial analysis and client-oriented.

PROFESSIONAL & EDUCATIONAL QUALIFICATIONS

University of Lagos, Akoka

2016 – 2021

Bachelor of Science, Economics (Second Class, Upper Division)

Dissertation: Impact of Covid-19 on Small and Medium Scale Enterprises (SMEs) in Nigeria

Related Course Work: Micro and Macro Economics, Statistics, Econometrics, Financial Accounting, Financial Management, Mathematics

Association of Chartered Certified Accountants (ACCA)

In View

Related Course Work: Financial and Management Reporting, Performance Management, Business Management, Business Law, Taxation.

RELEVANT WORK EXPERIENCE

Bradley professional services

Role: Graduate Trainee

May 2022 – Present

- Co-lead investigation of withholding tax due on customer deposits in Lagos state on all the Micro Finance & Mortgage bank.
- Assists in performing audit of the various sections of the income statement such as: sales, cost of sales, operating expenses, salaries and wages
- Reviewed audit working papers and ensure that they are according to firm and international standards.
- Finalized audited financial statements to ensure that they comply with International Financial Reporting Standards (IFRSs) and fulfill other statutory reporting requirements.
- Computation of monthly payroll for multiple clients.
- Filing of Annual Returns with Relevant Tax Authority.
- Responsible for ascertaining the tax liabilities regarding withholding tax, VAT and PAYE.

CF Lead

Role: Intern

Oct 2018 – Dec 2018

- Researched specific tax laws as they apply to individual client accounts and presented the information to the tax prepared.
- Assisted with filing of Annual Returns with Relevant Tax Authority.
- Bookkeeping and maintaining records of important files.
- Maintained and updated company's data bases.

TECHNICAL SKILLS AND BUSINESS COMPETENCIES

Trained in: Financial Analysis, Business Advisory, Audit and Tax Advisory

Excellent user of business productivity tools: Microsoft Office Suite (Excel, PowerPoint, Word, etc.)

Requisite personal skills: Self-Motivated, Good Communicator, Team Player, Analytical, Forward Thinker

LEADERSHIP AND VOLUNTEER EXPERIENCE

Social Science Students Association (UNILAG CHAPTER)

Role: Financial Secretary

Nov 2017 – Aug 2018

- Management of cash flow and budgets of the association.
- Increased reserves by 67% over prior year.