

OROKUNLE OLUWADAMILARE

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EDUCATION & TRAINING

Covenant University, Bachelor of Science, Banking and Finance

Second Class Upper Division – **CGPA** 4.48/5.0

2016 - 2020

Awards: Award of Excellence Male 100 level (2017), Award of Excellence 400 Male Icon (2020), Recognition Award for my duty as Male Tutorial Coordinator (2019).

Certified Trainings: J.P Morgan Investment Banking Virtual Experience (Forage), Citi APAC Investment Banking Management Virtual Internship Program (Forage), PWC Digital Assurance Virtual Case Experience (Forage), PWC Virtual Financial Audit Case Experience (Forage). Diploma in Leadership Studies (Covenant University), Corporate Strategy (Coursera),

WORK EXPERIENCE

United Capital

May 2021 – Present

Operations Intern

Lagos, Nigeria

- Composed letters to CSCS and Registrars on requests by client and sending to CSCS portal and registrars mails.
- Effectively Utilized Symplus for subscriptions and redemptions of mutual funds and securities.
- Processed active and inactive intermember transactions based on client request and management staff approvals.
- Utilized Microsoft Excel to perform analysis on Investments turnover.

Migliore Construzione and Techniche

Dec 2020 – Mar 2022

Finance Intern

Lagos, Nigeria

- Utilized Sage50 to record daily transactions of the firm.
- Reconciled bank and company financial statements to ensure accuracy in analyzing transactions.
- Effective use of Microsoft Excel to make analysis and reports on company monthly performance

KPMG Nigeria

Jun 2019 – July 2019

Audit Intern

Lagos, Nigeria

- Conducted financial, compliance and operational audits.
- Performed assessments of assets and liabilities to verify accuracy with financial reports.

First Bank General Insurance

Jun 2017 – Aug 2017

Finance Intern

Lagos, Nigeria

- Documentation and analysis of Clients transactions on Premia-11 and Microsoft Excel.
- Wrote Checks and payment vouchers for internal events and insurance claims to be submitted to the bank for disbursements.

LEADERSHIP POSTIONS

- Welfare Director at Covenant University Contemporary Choir Unit (Aug 2017).
- Course Representative (2018 – 2020).
- Assistant Financial Director at BAFSA (CU Chapter) (September 2019).
- Headed David Oyedepo Day of Service (DODOS) for the College of Business and Social Sciences (2019).

OTHER INFORMATION

Certifications: Associate of Accounting Technicians West Africa (AATWA) (2020), Association of Chartered Accountants (ICAN) (in view), Professional Certificate in Capital Investment Techniques (Metropolitan School of Business and Management UK) (2020), Certificate of Completion Microsoft Excel 2019 (CPD), Certificate of National Service Completion (2022), Financial Modelling and Valuation analyst (CFI) (2022),.

Skills: Investment Analysis, Data Analysis, Problem Resolution, Microsoft PowerPoint, Excel, Financial Modelling, Valuation and Financial Analysis.

Interests: Photography and Writing