
OGBOAKA BARONGH STARRY

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SUMMARY:

A competent Chartered Accountant with over 3 years of experience and expertise in Project financial management, grants and donor fund management, financial reporting functions, financial data analysis, environmental finance, budget and variance analysis. I am experienced in managing World Bank-funded performance-based projects. A brilliant and enthusiastic team player with exceptional interpersonal skills and innovative abilities to contribute resolutely to the objectives of a dynamic corporation that offers challenges, using my skills to add value and produce timely, accurate, and quantifiable results thereby achieving desired goals.

KEY WORK-RELATED SKILLS & COMPETENCES:

- Good financial planning and analysis skills
- Management of donor funds following the World Bank's financial management guidelines
- Sound knowledge of the International Financial Reporting Standards (IFRS) and the International Public Sector Accounting Standards (IPSAS) and their application in the preparation of financial reports.
- Efficient in the use of Accounting Software such as the Flexible Accounting software in posting transactions and developing quality reports.
- Ability to manage time and prioritize tasks.
- Excellent in the preparation of annual Workplans and Budgets for projects and carrying out variance analysis.
- Efficient in handling stakeholder's and client's correspondences.
- Good in managing payroll systems
- Basic knowledge of procurement and supply chain processes.
- Development of contract tracking and management systems
- Good inter personal and organizational skill
- Ability to work under pressure, multitask efficiently and meet timelines
- Good report writing and presentation skills

- Ability to be open minded and reverent to team members
- Intermediate knowledge of Financial Modeling, valuation and analysis.
- Efficient in carrying out forecasts for project disbursements and other financial data trends.
- Ability to enable positive change and develop sustainable working relationships.
- Good knowledge in the use of the Internet and Microsoft office tools such as Excel, Word and Power point
- Basic knowledge of data analysis and other data entry functions.
- Ability to adapt to changing situations and learn on the job.

WORK EXPERIENCE:

Support Staff (Finance & Administration)

October 2021-Present

Nigeria for Women Project (NFWP) (World Bank Assisted Project).

- ✓ Supports in the preparation of project interim financial reports and submitted to the World Bank as when due.
- ✓ Supports in the preparation annual and quarterly budgets, work plans, and disbursement plans for project implementation
- ✓ Initiates and monitor payments to vendors and project service providers
- ✓ Raise and manage monthly payment vouchers and journals
- ✓ Raise central bank mandate letters for monetization
- ✓ Prepare quarterly statement of expenditure for documentation of expenditures to the world bank's client connection.
- ✓ Maintain Cash records
- ✓ Manage the staff payroll system of the project
- ✓ Reconcile respective project accounts using the Flexible Accounting Software
- ✓ Develop and maintain corporate and individual contract tracking system.
- ✓ Daily office functions such as word processing, data entry, and filing
- ✓ Other bookkeeping and accounting tasks as assigned by the Project Accountant.

Support Staff Finance & Administration (VOLUNTEER)
to September 2021

December 2020

Nigeria for Women Project (NFWP) (World Bank Assisted Project).

- ✓ Prepared and submitted Project Interim Financial Reports to the World Bank as when due.
- ✓ Prepared the monthly progress report for the Project Finance Unit
- ✓ Prepared Annual Budgets, Work plans, and Disbursement plans for project implementation
- ✓ Initiated and monitored Payment to Vendors and project service providers
- ✓ Raised and managed monthly payment vouchers and journals
- ✓ Raised central bank mandate letters for monetization
- ✓ Prepared quarterly Statement of Expenditure for documentation to the
- ✓ Maintained Cash records
- ✓ Managed the staff payroll system of the project
- ✓ Reconciled respective project accounts using the Flexible Accounting Software
- ✓ Prepared and maintained corporate and individual contract tracking system.
- ✓ Daily office functions such as word processing, data entry, and filing
- ✓ Other bookkeeping and accounting tasks as assigned by the Project Accountant.

Financial Management Assistant (VOLUNTEER)
2020

July 2019 to November

Nigeria Erosion and Watershed Management Project (NEWMAP) (World Bank Assisted Project.)

- ✓ Raised and managed monthly payment vouchers
- ✓ Raised Bank mandate letters for payments
- ✓ Prepared quarterly Statement of Expenditure
- ✓ Maintained Cash records

- ✓ Managed the Staff Payroll system
- ✓ Assisted in the reconciliation of respective accounts of the project using the Flexible Accounting Software
- ✓ Prepared and maintained corporate and individual contract tracking system.
- ✓ Daily office functions such as word processing, data entry, and filing

Financial Management Assistant (NYSC)
2019.

September 2018 - July

Nigeria Erosion and Watershed Management Project (NEWMAP) World Bank Assisted Project.

- ✓ Raised and managed monthly payment vouchers
- ✓ Raised Bank mandate letters for payments
- ✓ Prepared quarterly Statement of Expenditure
- ✓ Daily office functions such as word processing, data entry, and filing

EDUCATION:

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|-----------------------------------|-------------------------|-----|---------|
| Nexford University, Virginia, USA | Business Administration | MBA | in View |
| University of Calabar, Calabar | Accounting | BSc | 2017 |

OTHER QUALIFICATIONS

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|---|--|------|
| Corporate Finance Institute (CFI) | Financial Modeling and Valuation Analyst | 2022 |
| Institute Of Chartered Accountants of Nigeria | Associate Chartered Accountant | 2019 |
| Accounting Technicians Scheme West Africa | Accounting Technician | 2016 |

TRAININGS/CERTIFICATES

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|-----------------------------------|-----------------------------------|
| ✓ Excel for Finance | Corporate Finance Institute (CFI) |
| ✓ Carbon Taxation | World Bank Open Learning |
| ✓ Proficiency in Management | IOMP |
| ✓ NYSC Discharge Certificate | National Youth Service Corps |
| ✓ Advanced MS Excel | Aptech Computers |
| ✓ Project Management Professional | Dexter and Heroes Consulting |
| ✓ Human Resource Management | Dexter and Heroes Consulting |

- ✓ Customer Service Professional Dexter and Heroes Consulting

PROFESSIONAL BODIES

- ✓ INSTITUTE OF CHARTERED ACCOUNTANTS OF NIGERIA (ICAN)
- ✓ ASSOCIATION OF ACCOUNTING TECHNICIANS WEST AFRICA (AATWA)

REFEREES

Available on request