

Faith Odum

EDUCATION

Degree

Lagos Business School, Lagos

Master of Business Administration,

September 2017 – February 2019

University of Nigeria, Enugu Campus

Bachelor of Science degree in Accountancy

October 2006 – November 2010

Certifications

Association of Chartered Certified Accountants (ACCA)

June 2012 – September 2015

American Academy of Financial Management (AAFM)

Certified Cost Controller

September 2015

Certified Financial Analyst (CFA in view)

Level 2 candidate

November 2022

EXPERIENCE

Chevron Nigeria Limited

November 2021 till date

Finance Analyst – Deepwater / PSC Finance

Production Service Contracts Finance, Contracts Value Analysis, Production Contracts Payment

- Preparation of annual budget; detailing funds to be contributed by funding partners on SAP Business Planning and Consolidation based on inputs from sponsors.
- Generating half yearly and yearly Budget Performance reports for consideration by all JV partners and providing necessary explanation and recommendations as required.
- Preparation and review of billing statement and cash calls for Operated and Non-Operated Blocks, based on partner's funding ratio and reconciliation of current account position of each partner.
- Analysis and reports for partners, technical groups and management as required
- Provide support for technical teams during Sub-Com and TECOM meetings.
- Coordinate various audits on the blocks.

Chevron Nigeria Limited

September 2019 – November 2021

Finance Analyst – Accounts Payable

Accounts Payable control, Credit analysis and reconciliation

- Designed a cloud based platform /self-service tool that enables vendors to submit and track invoices, obtain remittance advice and apply for discounts, resulting in 100% elimination of demurrage costs arising from delay in payment processing and improved the payment processing cycle from an average of 10 days to 2 days.
- Remodelled existing discounting process - introduced dynamic invoice discounting, making existing discount rate flexible, leading to improved vendor participation in the discounting process and increased revenue generated /cost savings by 100%
- Manage man-hour reports of over 1500 labour contract employees in addition to carrying out other payroll related functions bringing about timely payment of salaries and allowances.
- Collate, report, process and remit tax payments, NCD and cabotages, ensuring that remittances are done as at when due

PwC Nigeria

July 2018 – September 2018

MBA Intern (Corporate Finance)

Deals Advisory – including mergers and acquisition, Bank statement analysis

- Built a Financial Model with different scenario analysis and Human resource plan utilized for the acquisition of 65% stake of a foreign company by our client.
- Compiled an Information Memorandum for a Printing solutions Company looking to sell 100% stake.
- Prepared a Letter of intent for a Client looking to acquire assets from Major Oil and Gas Exploration and Production Company in Nigeria.
- Pitch to foreign Investors looking to Invest in the Insurance Industry in Nigeria – highlighting available prospects within the Insurance industry for foreign investors to explore.
- Analysed Bank statement for a Client to determine efficient/Inefficient use of working capital in operations.

NIGERDOCK (Nigeria) PLC, Snake Island, Lagos, Nigeria

June 2012 – July 2017

*Ascertain project costs are accurately allocated and accrued in a timely manner for the OFON, DSO, EGINA and ERHA projects.*Cost Analyst

- Prepared monthly financial plan used as the basis for evaluating monthly performance of the company for DSO, ERHA, and EGINA Training projects
- Conducted capacity development exercise for over one hundred DSO and ERHA trainees on the concept of Cost control which improved overall individual performances and project efficiency.
- Confirmed accurate and timely build-up of project cost by deploying appropriate basis of cost allocation to different centres which led to a more equitable cost allocation across all units.
- Implemented financial management and control measures, by constantly comparing standard and actual performance for entire project life, providing explanation for any discrepancies and recommending measures to be taken to mitigate adverse variance.
- Managed process of generating and tracking cost data that led to timely payment to Vendors and fostered trade relations.
- Provided daily and weekly Man-hour reports of over 1,000 members of staff based on input from various project teams, thus enabling prompt payment to vendors for hours worked.
- Identified milestones of four key projects worth over USD1 million for payment processing purposes, thereby improving timing of project inflows.
- Updated cost registers and liaised with finance department enabling prompt payment to suppliers.
- Interfaced with key project management teams, other internal unit heads in a bid to enforce cost containment measures which led to overall cost efficiency.
- Redesigned the billing system on services provided to clients to collect revenue at point of service which improved frequency of collection and minimised payment time lag.

National-Oilwell (Nigeria) Limited, Port Harcourt, Rivers State, Nigeria

June 2011 - May 2012

Accountant*Responsible for accounts payable and receivable and all other financial transactions within the company.*

- Collated transaction details into excel ledgers enabling proper monitoring of revenues and expenditure within the Company
- Preparation and submission of clients' invoices and coding of all transactions (purchases and sales) which improved cash collection time.
- Provided assistance during stock verification by internal and external auditors.
- Confirmed the right quantity of goods, consumables and materials are supplied promptly as at when needed.
- Guaranteed prompt payment of all utility bills that prevented possible downtime.
- Managed and generated cost reports out of contract data.
- Prepared Tax clearance documentation and Audit requirements for optimum statutory compliance

Skills and Activities

- Financial Modelling and Valuation
- Financial Analysis
- Market Research
- Participated in the Global Network Investment Competition in which my Team's equity Portfolio emerged as one of the top ten performing portfolios compared to local index (Lagos Business School).

Extra-Curricular Activities

- Table Tennis
- Playing the Piano & Singing