

ADEJAYAN DAISI, B.SC, HND, DCP, FCTI, FCA

FIRST CITY MONUMENT BANK LTD, HEAD OFFICE CONTROL, INTERNAL CONTROL GROUP, 17A, PRIMROSE TOWER TINUBU STREET, MARINA, LAGOS.

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OBJECTIVE

I am a professional Control/Compliance officer, Auditor, accountant and Tax Expert delivering best services, accepting challenges with the desire to acquire new skills and contributing my quota towards meeting organizational strategic goals.

PERSONAL DATA

Date of birth: 3rd May, 1977
Place of Birth: Ilutitun-Osooro
Sex: Male
State of origin: Ondo State
Local Government: Okitipupa
Nationality: Nigerian
Marital Status: Married
Hobbies: Teaching, Reading, Acquiring new knowledge and meeting people

WORKING EXPERIENCE

CONTROL AND COMPLIANCE, Team Manager, Central Control unit (Head Office Control)

First City Monument Bank Limited, Head office, Lagos, May 17, 2019 to Date

Responsibilities:

- Ensuring that controls are embed in all products and processes of the bank
- Validation of the controls to be sure they are adequate and working as designed
- Providing strategic guidance for teams that review all Head Office functions of the bank
- Preparation of annual review plan
- Policy formulation and documentations
- Drawing up of checklist for review and scoping for review
- Products and process review to ensure there is no control gaps
- Provision and enforcing implementation of recommended controls to mitigate identified gaps in products and processes
- Risk assessment of Head Office units/Functions to determine review frequency
- Review of products and services for risk mitigation
- Process review for finetuning
- Liaising with external auditor, Tax auditors, and regulatory examiners
- Attending and making presentations at various management and Board meetings
- Reviewing and authorizing of spot check reports
- Carrying out of investigation
- Domestication of regulatory Circulars, Guidelines, Policies and procedures
- Review of adhoc assignments

CONTROL AND COMPLIANCE, Team Head, Credit Control

First City Monument Bank Limited, Head office, Lagos, December 2010 - May 16, 2019

My team reviews to ensure that operational controls on centralized activities (such as Financial Control Department, Central Processing Centre, Credit Administration, Human Resources, Credit Risk Management, Business and Operational Risk Management, Credit Analysis/appraisal units, Loan collection and Workout, Loan processing Unit) are in place and adequate. Review these controls periodically.

- Review to ensure all Conditions Precedent to disbursement/drawdown are met and in place.
- Ensure all regulatory provisions are complied with and that Loans are within the risk tolerance of the bank
- Reviews to ensure that controls are in place are implemented.
- Ensure that control lapses in the Centralized function are identified and changes are recommended
- Ensure that control lapses are escalated.
- Review to ensure that business risks are identified, and adequate measures are in place to mitigate risk.
- Carry out spot checks on centralized functions
- Recommend control measures to prevent fraud.
- Ensure reduced error in central units
- Track key risk indicators
- Carry out control assessment periodically
- Liaising with relevant regulatory authorities
- Carrying out security sweep in central units from time to time

FIRST CITY MONUMENT BANK PLC (FCMB), LAGOS

STATUS: CREDIT AND MARKETING OFFICER

PERIOD: April 2006 to November 2010

DUTIES: These include:

- Maintaining and developing new and existing relationships of key accounts.
- Preparation of branch's budget and its control; measurement of performance and analysis of variance
- Efficient and effective monitoring of Credit Portfolio.
- Opening Letter of credit and the processing of forms 'M' and "A".
- Liability generation (Deposit Mobilization)
- Processing of credit requests
- Collection and remittance of franchise
- Preparation of monthly performance reports
- Reconciliation of Accounts
- Relationship management
- Credit appraisal and management
- Follow-up of issues raised on reconciliation

EXTRA CURRICULA ACTIVITIES

SYNERGY PROFESSIONAL SERVICES LIMITED, No. 2 Afric Road, Iponri, Lagos and STARRYGOLD ACCADEMY Ikeja– Lagos (both ACCA Tuition Centres)
STATUS: Lecturer (F3-Financial Accounting and F7-Financial Reporting respectively) 2009 - 2012

OMEGABANK PLC (Now heritage bank)

9, Wempco Road, Ogba, Lagos

STATUS: Business Development Officer

UNIT: Business Development Unit (BDU)

PERIOD: October 2004 to March 2006

DUTIES: These include:

- Maintaining and developing new and existing relationships of key accounts.
- Preparation of branch's budget and its control; measurement of performance and analysis of variance
- Efficient and effective monitoring of Credit Portfolio.
- Opening Letter of credit and the processing of forms 'M' and "A".
- Carry out extensive follow-ups on customers on the strategy for achieving competitive advantage in the banking.
- Liability generation (Deposit Mobilization)
- Processing of credit requests
- Collection and remittance of franchise
- Preparation of monthly performance reports
- Reconciliation of Accounts
- Relationship management
- Credit appraisal and management
- Monitoring of call-over
- Follow-up of issues raised on reconciliation
- Review of branch returns

OMEGABANK PLC

9, Wempco Road, Ogba, Lagos

STATUS: *Clearing/funds transfer Officer*

PERIOD: April 2003 to Sept 2004

DUTIES: These include:

- Review of the branch's Codes
- Review of the system of internal control
- Performance of compliance test on the bank's internal control system
- Review of the branch borrowers' schedules
- Analysis of the schedules of borrowers:
 - Into trade and others
 - Age analysis
 - Advise when necessary, provision for doubtful debts
- Review of the bank reconciliation statements
- Response to Customers Auditors' request through:
 - Bank balances
- Review of the schedule of fixed assets

- Performance of physical verification for existence
- Ascertain ownership of fixed assets
- Ensure adequate and consistent provision for depreciation for fixed assets
- Supervision of subordinates
- Review of stock valuation
- Preparation of journals where corrections are necessary.

AWARD

**MOST OUTSTANDING STAFF FOR EXCEPTIONAL SERVICE DELIVERY
PHASE 1, 2008 – FIRST CITY MONUMENT BANK PLC**

EDUCATIONAL/PROFESSIONAL INSTITUTIONS WITH DATES

Compliance Institute, Nigeria	2019
Lead City University	2017
Chartered Institute of Taxation of Nigeria (CITN)	2013
Institute of Chartered Accountants of Nigeria (ICAN)	2006
Osun State Polytechnic, Iree	2000
Osun State Polytechnic, Iree	1998
General Certificate of Education (GCE)	1995

QUALIFICATIONS WITH DATES

Designate Compliance professional (DCP)	2019
Bachelor of Science (B.SC), Accounting	2015 - 2017
Associate Member, Chartered Institute of Taxation of Nigeria (ACTI)	2013
Associate member, Institute of Chartered Accountants of Nigeria (ACA)	2006
Lead Auditor Certificate in:	
Management System Auditing	
Auditing Quality Management Systems	
Leading Management Systems Auditing Team	Oct 2012
Higher National Diploma (HND) Upper Credit in Accountancy	1999 - 2000
National Diploma (ND) Upper Credit in Accountancy	1996 -1998
Senior Secondary Certificate Examination (SSCE/WASC)	1990 - 1995

TRAININGS AND WORKSHOPS

1. CURRENT AMENDMENTS IN IFRS 9, 15, 16, 17 & DEFERRED TAX
2. MANAGEMENT OER EXCELLENCE IN A DIGITAL WORLD
3. COMPLIANCE TRAINING FOR BANKS AND OTHER FINANCIAL INSTITUTIONS BY COMPLIANCE INSTITUTE, NIGERIA: AUGUST 2019
4. INTERNATIONAL FINANCIAL REPORTING STANDARD (IFRS) 9 APPLICATION AND IMPAIRMENT CALCULATION: MAY 17 – 19, 2018
5. INTERNATIONAL FINANCIAL REPORTING STANDARD (IFRS) 9 AND FINANCIAL MODELLING – DECEMBER 7 – 9, 2017
6. WORKSHOP ON NATIONAL COLLATERAL REGISTRY – NOVEMBER 17 -18, 2016
7. VALUE ADDING AUDITING (ISO 9001 :2015)
8. EMMERGING ISSUES IN IFRS – 19TH - 21ST JUNE, 2014
9. INTERNAL CAPITAL ADEQUACY ASSESSMENT (ICAAP) – BASLE III FOR BANKS TRAINING BY PWC JANUARY 2014
- 10.COMMITTEE OF SPONSORING ORGANISATION (COSO) FRAMEWORK FOR INTERNAL CONTROL BY ERNST & YOUNG – DECEMBER 2013
- 11.ENHANCING THE EFFECTIVENESS OF INTERNAL CONTROL & OPERATIONS 6th - 9th SEPTEMBER, 2012 - ICAN

12. "INTERNATIONAL ORGANISATION FOR STANDARDISATION (ISO) 9001: 2008 AUDITOR/LEAD AUDITOR COURSE". (August 2012) - MSA
13. INTERMEDIATE CREDIT ANALYSIS AND MANAGEMENT (April 2012)
14. WORKSHOP ON FRAUD DETECTION, PREVENTION AND CONTROL
 - Detecting fraud in a computerized environment
 - Interviewing and taking statements
 - Enthroning a fraud preventive internal control system
15. WORKSHOP ON ADVANCED COST ACCOUNTING
 - What is the actual role of finance?
 - Compliance and corporate governance
 - Beyond compliance: The role of performance and knowledge
 - Costs budgets and variance analysis as tools for communications
 - Six-sigma and the "integrated governance scorecard"
16. FUNDAMENTALS OF SELLING
17. PROCESS IMPROVEMENT TRAINING
18. EFFECTIVE COMMUNICATION WORKSHOP
19. GRADUATE MODULAR TRAINING
20. ERROR-FREE BANKING

REFEREES

Mr. Oluwadare Rufus Adeosun
Managing Director
Vanilla Option Consult
Lagos
08033053082

Mr. Olabisi Micheal Oyinlola
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