

# ARISUKWU MARYJANE OGECHI

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## PROFILE:

Date of Birth: 13<sup>th</sup> June, 1995

State of Origin: Imo

## EDUCATIONAL QUALIFICATIONS:

**2019** - Bachelor of Science Degree (BSc.) 2<sup>nd</sup> Class Upper  
Mass Communication  
Imo State University.

**2013** - West African Senior Secondary School Certificate (WASSCE)  
Maria Montessori Secondary School Abayi Aba Abia State.

**2011** - Junior Secondary School Certificate Examination (JSSCE)-  
Maria Montessori Secondary School Abayi Aba Abia State.

## WORK EXPERIENCE:

**November 2020– November 2021** Enugu State Universal Basic Education  
Board (ENSUBEB) (NYSC Primary Assignment)

**Office:** Public Relation Unit

**Position:** Public Relation Intern

**Duties:**

- Report writing on ENSUBEB activities and coverage of events
- Editing and updating promotional materials and publications
- Addressing inquiries from the media

**February – November 2020** Posh and Trending Hairs and Salon

**Position:** Business attendant

**Duties:**

- Welcoming and Attending to customers enquires.

- Taking orders
- Making Appointments

**October – December 2018** NTA Port-Harcourt Rivers State,

**Office:** Programmes Department

**Position:** Industrial Training (IT)

**Duties:**

- Preparation and production of programmes
- Assembling report and information into a news story
- Maintaining notes and audio recordings for programme creation

**January – December 2021 2017 Treasure Fm Port-Harcourt Rivers State**

**Office: Programmes Department**

**Position: Industrial Training (IT)**

**Duties:**

- Staying current with events by studying papers and monitoring aired programmes and preparing news reports
- Script writing for advertisement and publicity campaigns
- Daily drafting of programme schedule

**PERSONAL SKILLS:**

- Ability to influence good work attitude and achieving positive results.
- Ability to adapt quickly to new working condition.
- Ability to work under pressure.
- Good in basic computer operation; Microsoft office suite
- Good communication and inter personal Skills

**HOBBIES:**

Reading, Researching, and Adventures.

**REFEREE:**

Available on request.