

SAMUEL OBIEKWE

(234) 8160790930 – Samuelobiekwe@gmail.com

PERSONAL PROFILE

An ambitious graduate with a good academic background, excellent communication skills, and a good working understanding of the breadth of accounts right through to trial balances. Samuel is enthusiastic, open-minded and has the required potential and drive to take any business forward. Apart from being able to think laterally and act decisively, he has the ability to quickly identify opportunities to reduce waste and inefficiency. Right now, he is looking for a graduate position with a company like yours, which not only provides a stimulating and challenging environment, but also opportunities for career growth and promotion.

EXPERIENCE

ASSISTANT ELECTRICAL LABORATORY MANAGER

2006 – 2012

CARITAS UNIVERSITY, ENUGU STATE

- Cleaning the laboratory
- Identifying spoilt and malfunctioning equipment
- Assisting the laboratory manager in repairing and replacing spoilt or malfunctioning equipment
- Shadowing the Laboratory manager to learn basic Electrical/electronic engineering skills

ELECTRICAL/ELECTRONIC COORDINATOR (INDUSTRIAL TRAINING)

April 2016 - September 2016

APPLIED ENGINEERING TECHNOLOGY INITIATIVE, LAGOS STATE

- Assisted my Instructor in Training classes during practical which enabled me to learn on the Job
- Assisted my instructor during field trips on Power, Electrical/electronic and automation engineering
- Taking proper care of Trainees
- Maintained all electrical/electronic, power, automation appliances in the organization
- Preparing and printing of Training manuals for Trainees with/for my instructors

PHYSICS AND BASIC TECHNOLOGY TEACHER (NYSC)

September 2018 – October 2019

RAVEN COLLEGE, OGUN STATE

- Created lesson plans
- Maintained a positive learning environment
- Prepared students for standardized test/examination
- Taught and imparted knowledge to the younger generation

COMPUTER AND BASIC TECHNOLOGY TEACHER

January 2020 – June 2021

MORE SUCCESS SCHOOLS, OGUN STATE

- Created lesson plans
- Maintained a positive learning environment
- Prepared students for standardized test/examination
- Taught and imparted knowledge to the younger generation

TECHNICAL OFFICER (INTERNSHIP)

September 2021 – present

STANBIC IBTC INSURANCE LIMITED, HEAD OFFICE

- Customer Service.
- Reviewing and Uploading customer's information.
- Preparation of customer's Policy documents.

EDUCATION

CARITAS UNIVERSITY, ENUGU STATE

2012 – 2018

Bachelor of Engineering (B.Eng.) In Electrical and Electronic Engineering

Second Class Honors [Upper Division]

SKILLS AND ABILITIES

- Good keyboard skills, and able to quickly input and manipulate data
- Good Use of Microsoft Office Applications [Word, Excel, Access, Outlook and PowerPoint], and knowledge of Web design
- Good IT systems knowledge and be able to adapt to new procedures quickly
- Reliable, punctual, professional, innovative and competent
- Good numerical and literacy skills and can work accurately within deadlines
- Good communication skills and able to liaise with clients
- Updating job knowledge by participating in continuing educational programs
- Pro-active, responsible, adaptable, agile and able to multi-task
- Thriving in a dynamic business environment where accuracy, hard work and flexibility are imperative
- Analyzing administrative processes and procedures for possible improvements
- Discreet and Trustworthy, Team player, Organized and with a Courteous but firm character
- Good communication and Team spirit skills

HOBBIES AND INTERESTS

Samuel is someone who enjoys two types of pastimes, firstly those that involve group activity and secondly those than are mentally challenging. Samuel also enjoys reading, playing video games and watching movies.

REFERENCES

Available on Request