

# BENEDICTA OSASU OSEMWENGIE

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## PROFESSIONAL PROFILE

To achieve the highest possible level of competence in a progressive and challenging organization where customer focus, integrity, teamwork, trust, merit and professionalism are cores value.

## PERSONAL DETAILS:

**Date of Birth:** February 25, 1994

**Gender:** Female

**Marital Status:** Single

**State of Origin:** Edo State

**Nationality:** Nigerian

**Religion:** Christianity

## KEY SKILLS:

- Proficiency with Microsoft Office, including Excel, Word and PowerPoint
- Excellent presentation and communication skills
- Problem solving skills
- Active Listening skills
- Data Analytics skills
- Critical thinking
- CRM software
- Human Resources Management skills
- Teamwork
- Organizational skill
- Accuracy and attention to details

## WORK EXPERIENCE:

**Hausba Smarthomes Limited, Business Development Executive** **July 2021 – Till Date**

- Sales and Marketing of Smartphone automation systems
- Responsible for using digital tools to market the company's products

**Mulaa Analytics, Sales Lead Generator/Specialist** **March 2021, - October, 2021**

- Responsible for generating sales leads for the company
- Manage their social media platforms for content, sales, and marketing strategies
- Gathering and analysis of market information
- Thorough follow-up on prospective clients through CRM, emails, and phone calls

**DataMax Group, Business Development Executive** **February, 2019 - February, 2021**

- Sales of Document Management Solution software
- Thorough follow-up on prospective clients through CRM, emails and phone calls
- Data and Document Controller, Quality Control Supervisor
- Researching for new clients using both physical and digital medium
- Report writing using Microsoft office
- Gathering and analysis of market information

**Union Bank PLC, Direct Sales Agent (Deposit and Loans Department) February, 2018 –February, 2019**

- Annual Liability generation of 16.8 million Naira
- Annual Asset generation of 240 customers
- Sales and marketing of banking services

**GraceSprings Rehabilitation Centre (Social Works) April, 2016 – January 2018**

- Profiling and counseling of children who are at higher risk of offending the law
- Educating the children
- Updating of records and arranging of files
- Ensuring maximum welfare of the children
- Writing of minutes during meetings
- Report writing
- Family reconciliation

**UNICEF Pilot Program**

- The pilot program was on community rehabilitation program for children in conflict with the law or at high risk of offending
- The program provides a preventive measure, pre-trial, as an alternative sentence or as part of a probation and supervision order
- It was in collaboration with UNICEF, Lagos state ministry of youth and social development and Grace Springs rehabilitation home

**PROFESSIONAL QUALIFICATION**

- Google Data Analytical Professional Certificate (**In view**) **2021**

**EDUCATION**

- Bachelor of Science, Sociology, University of Abuja **2011-2015**  
(Second Class Honors Lower Division)
- West Africa Senior Certificate (WASSCE), Federal Government College, Ijanikin, Lagos **2004-2010**
- First School Leaving Certificate, Tess Private School, Ogun State **1998-2004**

**HOBBIES**

- Touring, Meeting New People, Researching

**TRAINING AND CERTIFICATION**

- Chartered Institute of Personal Management (CIPM in view) **2020**
- Consultative Selling Skills (Workforce Group) **2019**
- Effective Presentation and Communication Skill (Workforce Group) **2019**
- Media and Entertainment (Social Media Associate) LSETF Vocational Training **2018**
- National Youth Service Corps (NYSC) **2017**

**REFEREES****Mr. Amby Nwogu**

Nigerian Deposit Insurance Corporation (NDIC)

Constitution Avenue,

Abuja-Nigeria

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**Omolara Ogunbosi**

GraceSprings Rehabilitation Home

Industrial Estate, Ilupeju,

Lagos-Nigeria

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