

FOLUKEMI AKINOLA

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PROFILE

A detail-oriented and analytical chartered accountant with experience in audit, equity and financial analysis across different sectors within the financial industry with specific skills in the use of business technology tools such as Sage 50, QuickBooks and Excel.

SKILLS AND ACHIEVEMENTS

<ul style="list-style-type: none">· Bookkeeping and reconciliation· Accrual accounting· Inventory management· Administrative operations· Budgeting and cost control	<ul style="list-style-type: none">· Financial reporting· Payables & receivables· Internal audit· Client relationship management· Adept use of Microsoft Office suite
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MANAGEMENT

- Conducted an audit that revealed a series of omissions of employees causing avoidable losses; thereby saving possible contingent liability as well as sealing revenue leak.
- Steered a review of the organization's accounts, which caused imbalances in the accounts, which helped in recovering funds owned to the organization by the bank.

CREATIVITY/INNOVATION

- Resourceful use of MS Microsoft Excel, leading to efficient time-management when examining issues, the within team.
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CERTIFICATIONS & TRAININGS

Associate Chartered Accountant-Institute of Chartered Accountants of Nigeria (ICAN)
Association of Certified Chartered Accountants (ACCA)-In View

Project Management Professional Training.

Operational Risk, Sustainability, Environmental and Social Risk Management Training
Fraud and Policy Awareness.

EXPERIENCE

Employer: Zenith Bank Plc

Resident Auditor – General Investigation and Forensic Audit (May 2021 – Present)

- Review of the Bank's system in treatment of garnishee orders as received from the legal department.
- Resolution of operational issues emanating from transactions relating to the bank, other banks, subsidiaries, and other financial instructions in the payment/withdrawal of deposits and other transactions.
- Conduct investigations and render reports on cases environmental audit.
- Conduct investigations on cases of fraud and forgeries by external and internal customers.
- Preparations on indemnities for recall of salvaged funds.
- Liaison with various departments and branches of the bank on cases requiring the bank's intervention and investigation.

Resident Auditor – Treasury/Treasury Operations (June 2019 – April 2021)

- Administration of monthly examinations, analysis, test, and practices to ensure alignment with the bank's policy to mitigate risk.
- Review of the trading blotters of the treasury department, to ensure appropriate funds are disbursed and converted.
- Assists in the drafting of operational procedures for various products.
- Review of deposits booked to identify and manage errors, specifically relating to relevant rates used, to ensure rates not approved are not given to customers.
- Periodic reviews of risk assets and money-market transactions to mitigate the bank's exposure to losses.
- Supervision of audit claims received to ensure accuracy and compliance.
- Identify and report audit issues that arise from audit examinations carried out.
- Performance of internal audits of financial and departmental operations, developing risk assessments and conducting process walkthrough for compliance with documented processes.
- Reporting of risk and information gleaned from audits and distribution to senior management across various functions within the bank to encourage and ensure responsibility and compliance with the bank's policies and processes.

Employer: Equity Capital Solutions Limited

Role: Accountant (March 2018 – May 2019)

- Collected and analyzed financial information for processing by the ERP system, ensuring accuracy of and ease of access to records as well as efficiency of operations.
- Maintained accurate financial records, reviewed invoices, and certified expenses to ensure compliance with the company's policies, processes, and procedures.
- Completed daily cash functions including account tracking, payroll, administration of petty cash, tax computation and returns.
- Efficient reporting and general book-keeping which minimized errors in company's books.
- Reconciled all company accounts, including employee expenses and commissions.
- Analyzed account information and settled financial discrepancies to maintain records integrity and compliance.

Employer: Proshare Nigeria Limited

Role: Client Service Officer (February 2016 – June 2016)

- External stakeholder management, particularly in relation to clients by introducing clients to online resources and services to increase convenience.
- Database management including the internal database and online market directory of stakeholders.
- Monitored clients' activities through Google Alert and provided reports on current events of the company.

Education

Babcock University

B.Sc Accounting (June 2015)

Advance Financial Accounting

Management Accounting

Audit and Assurance

References

Available upon request.