

SULAIMON D. OLANIYAN (HND, B.sc, ACA)

10, SALAWU ONIKOYI STREET, IFAKO, GBAGADA, LAGOS. NIGERIA

+2348082447726, +2347065887847

sman4ola2010@hotmail.com, bamise2008@gmail.com

I have attained a career progression of over six years in the area of cost control, tax management and administration, reconciliation exercise, timely preparation and rendition of regulatory returns, fixed asset management, book keeping and budgeting.

WORK EXPERIENCE

ACCOUNTANT

CROWN CAPITAL LIMITED 3, Norman Williams Street, South/West, Ikoyi Lagos State.	JAN 2018 TO PRESENT
<ul style="list-style-type: none">• Preparation of Quarterly returns• Preparation of management account• Cashflow management• Attend to external auditor by providing audit evidence and answering audit queries	<ul style="list-style-type: none">• PAYE TAX, VAT, WHT and other tax filing• Coordinate investors deposit for FGN Savings Bond and remittance to FGN Stock Broker• Preparation of monthly reconciliation statement•

CROWN CAPITAL LIMITED	MAY 2013 TO DEC 2017
<ul style="list-style-type: none">• Posting into various ledgers• Monitoring and reconciling daily trade settlement into client bank account	<ul style="list-style-type: none">• Updating operational manual• Assist in the area of administrative duties

My Achievements

- Supervised the migration from one accounting software to another (Migration from symbol to symplus);
- **DEBT RECOVERY:** I have been able to reconcile a controversial client account that led to the recovery of over seven million naira.
- **BUDET PREPARATION:** I have also prepared and monitored implementation of annual budget which led to efficient utilization of resources.
- In the area of business continuity pan, I have also played a major role in the coordination of our activities.

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ACCOUNTANT

YANGA MARKET LIMITED 76, Ogudu road, Ojota, Lagos State	Jan 2013 - May 2013
<ul style="list-style-type: none">• Posting into general ledgers and preparation of management accounts• Preparation of monthly bank reconciliation• Payroll preparation	<ul style="list-style-type: none">• Assist to ascertain cost and fixing selling price• Inventory management• Tax filing

ACADEMIC AND PROFESSIONAL CERTIFICATION

INSTITUTIONS	CERTIFICATION	REMARK	YEAR
LADOKE AKINTOLA UNIVERSITY OF TECH. OGBOMOSO.	B.sc Accounting	Second Class Upper	2019
INSTITUTE OF CHARTERED ACCOUNTANT OF NIG. (ICAN)	ACA	Associate	2015
FEDERAL POLYTECHNIC ILARO, OGUN STATE	HND	Distinction	2011
FEDERAL POLYTECHNIC ILARO, OGUN STATE	ND	Upper Credit	2005
WASSCE	O'LEVEL	PASS	2002

TRAINING ATTENDED WITH DATE

- ANTI-MONEY LUNDERING(AML)/COMBATING FINANCING TERRORISM(CFT) ORGANISED BY THE NIGERIAN STOCK EXCHANGE SEPTEMBER, 2013

NATIONAL YOUTH SERVICE CORPS

Community Secondary School Amozalla, Affa. Enugu State

Nov, 2011- Nov, 2012

AWARD:

Certificate of academic accomplishment by the Rector (Federal polytechnic, Ilaro).