

EMMANUEL OLUWAWOLE

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[LinkedIn Profile](#)



CAREER OBJECTIVES

I am a professional with full knowledge and experience in different areas of finance operations which includes financial reporting, joint venture business arrangements, investment activities, financial analysis, cashflow planning and projection, business performance management with strong computer skills seeking an opportunity to maximize skills and deploy mental and physical potentials in improving organization financial goals.



PROFESSIONAL CERTIFICATION

Associate member of Chartered Accountant (ACA) 2018

Graduate of National Institute of Management (Chartered) (GNIM) 2017

Chartered Financial Analyst (CFA) program – Level 1



EDUCATION

B.Sc Accounting (Second Class Upper) | Bowen University, Iwo (2012-2016)

Senior Secondary Certificate Examinations (SSCE) | EACOED Model High School (2006-2012)

First Leaving School Certificate (FLSC) | St. Francis Catholic Nur & Pry School (2000-2006)



EXPERIENCE

Treasury and Tax Accountant | Asharami Energy Limited – Upstream Oil and Gas (A member of Sahara Group Limited)

JULY 2019 – PRESENT

- Prepare financial statements and reconciliations of all accounts required for financial reporting as well as liaising with Auditors in respect of financial statements audit.
- Initiates and oversees execution of all foreign exchange transactions.
- Prepares and submits a weekly, monthly, quarterly, and yearly cashflow report and analysis for business operation.
- Assists with cash flow planning so that all debt payment and other obligation are paid timely and ensure accurate and timely transfer of funds to meet foreign payment obligation.
- Handling of Treasury related queries.
- Makes all payment for Asharami Energy- writes and issues cheques, prepares telegraphic transfer instructions (Naira and Foreign currency)
- Timely payment and filing of statutory payments (WHT; PAYE and VAT) for all Asharami Energy subsidiaries
- Monitors and processes banking transactions as well as liaison with various banks where company accounts are maintained.

Accountant | Mopheth Nigeria Limited

MAY 2018 – JULY 2019

- Prepare financial statement and reconciliations of all accounts required for financial reporting.
- Analyze financial statements monthly and report on unusual or significant variances from previous periods and budget.
- Ensure the accuracy, completeness, integrity, and reliability of all financial information and working collaboratively with other accounting teams.
- Provide business performance and decision-making analysis from time to time.
- Recording and posting of daily business transactions such as sales, expenses, invoices e.t.c
- Research payment issues including resolutions of customer disputes, deductions, chargebacks, refund.
- Respond to accounting inquiries from management in a timely fashion.
- Protect organization's value by keeping information confidential.

Assistant Payroll Officer | Igbinedion University

JANUARY 2017 – OCTOBER 2017

- Assist in preparing monthly consolidations and reports by compiling summaries of employees earning and deductions such as taxes (PAYE), employee pension contribution, savings deduction, and salary advances.
- Assist in updating payroll records by entering changes in exemptions, pensions, savings deductions, salary advances, and admission of employee.
- Ensure the maintains employee confidence and protects payroll operations by keeping information confidential.
- Ensure appropriate filing of employee's bursary records.



SKILLS

- High Proficiency in QuickBooks
- High Proficiency in Microsoft Office suite
- High Proficiency in Sage 50 Accounting
- High Proficiency in Oracle E-suite
- Preparation and Consolidation of financial statement
- Financial Statement Analysis
- Financial modelling
- Analytical ability
- High level of numeracy
- Problem-solving skills
- Budgeting and forecasting
- Good communication and interpersonal skills
- Commitment to duty



BASIC INFORMATION

- Sex: Male
- Marital Status: Single
- DOB: April 17, 1997
- State of Origin: Oyo State
- Nationality: Nigerian
- Religion: Christianity



REFERENCES

Available upon request.