

ONIFADE, IBRAHIM ABIOLA

Address: Plot 10, Odugbesan Rd, Ikorodu-Lagos
Phone: +2348187992594, +2348075735687

Email: onifadeibrahim@hotmail.com
LinkedIn: [Ibrahim-Onifade](#)

Personal Statement

A finance enthusiast and resourceful team-member dedicated to learning, solving problems and getting results. Seeks to be part of a challenging environment, work with existing staffs and facilities where skills and competencies will be utilized towards achieving the organization's goals and objectives.

Skills

- ❖ Financial Analysis and Modelling
- ❖ Research and Analytical skills
- ❖ Reporting and Documentation
- ❖ Time Management
- ❖ Proficiency in Word, Excel and PowerPoint
- ❖ Critical Thinking and Problem Solving
- ❖ Team work and Leadership
- ❖ Active listening and learning
- ❖ Strong verbal and Written communication skills

Experience

March 2020– Feb 2021

NYSC Intern

FCT Pension Department, Area 3, Fct-Abuja

- ❖ Assisted in handling incomplete documentation
- ❖ Liaised with other units of the departments as necessary
- ❖ Prepared the units quarterly operational budget and performance report
- ❖ Created Presentations tables and Reports
- ❖ Received and Handled incoming correspondence and mails for the department
- ❖ Assisted in processing of retirees/deceased files for shortlisting and payments

Dec 2019 –March 2020

Administrative Officer

Fricotech Oil Ng, Ikorodu-Lagos

- ❖ Prepared work schedules, meetings and monthly administrative report.
- ❖ Prepared reports and presentations with statistical data
- ❖ Attended to inquiry/enquiries from customers and staffs
- ❖ Acted as a liaison officer between management and clients
- ❖ Ensured proper health and safety protocols by staffs and visitors at the oil plant
- ❖ Assisted in inventory and procurement management
- ❖ Analysed plant reports for sales and management forecasts
- ❖ Maintained and updated the company's databases regularly

Dec 2018 – March 2019

Registration Area Technical Support

Independent National Electoral Commission, Lagos

- ❖ Configured and Reconfigured Smart Card Readers (SCRs) for election use
- ❖ Trained election personnel on the use of SCRs and election matters
- ❖ E-collated and Monitored Election results.
- ❖ Routine check and provided support to election personnel

Sept 2019 – Oct 2019

Volunteer

Global Goals; World Largest Lesson, Akure, Ondo

- ❖ Worked with global organizations as a volunteer, to increase outreach on the Sustainable Development Goals (SDGs) amidst primary and secondary students in Nigeria.
- ❖ Equipped teens between 11-14 with the appropriate knowledge of the global goals and the actualization of the goals.

Education

December 2019

Bachelor of Science: Economics (Upper Division)
Federal University of Technology, Akure (FUTA), Ondo.

August 2011

West African Senior Secondary School Leaving Certificate (WASSCE)
Yaba College of Technology Secondary School, Yaba, Lagos

Certification

March 2021

Certificate in Financial Modelling, Financial Planning and DCF Valuation
Udemy.Inc

August 2020

Certificate in Investment Foundations
Chartered Financial Analyst (CFA) Institute

Interests

Networking, Reading, Surfing the Internet, Football, and Volunteering.

Reference

Available on Request