

ONI OLUWATOYIN BAMIDELE

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CAREER OBJECTIVE:

I am a multi-disciplinary professional with a keen interest and experience in legal advisory services, corporate governance, Banking law and Corporate Securities, Oil and Gas telecommunication law, compliance, and corporate strategy, Seeking to be part of a progressive legal services industry with opportunities for self-development and to work with a team of prolific intellects with a distinguished understanding of diverse organizational ethics and to be able to contribute towards positive growth of visionary organizations where team spirit is an objective.

SUMMARY SKILL:

- Strong verbal, written and oral communication skills.
- Excellent analytical, problem solving, and organizational skills.
- Technical skills, Computer Skills, Critical thinking, negotiation and Adjudication skills.
- Ability to speedily understand, process, apply and memorize principles, rules and legal authorities.
- Good administration skills and coordinating skills.
- Good team player and ability to multitask work under pressure
- Leadership skills, integrity, transparency and learning ability
- Maintain a high level of discretion when dealing with confidential information
- Sound interpersonal relationship and Self – Motivated.
- High degree of accuracy and attention to details with the capacity to detect errors.

WORK EXPERIENCE:

The Infrastructure Bank Plc (March 2020 till date)

Legal and onboarding Officer (Transaction Legal and Corporate Legal Departments)

Job Description:

- Managing legal structuring and transaction advisory services to the Bank
- Drafting and reviewing contractual agreements, MOU's, commercial offers and other documents.
- Managing Legal requests emanating from business units of the bank
- Provide Legal advice to management on all aspects including Employment related matters and prepared colleagues for new employees
- Managing compliance issues with respect to debt recovery including Provide support/advise to the Risk Management team with regards to recovering debt and be in Charge or liaising with any Authorities
- Credit assessment and Document Securitization
- Managing compliance issues with respect to debt recovery
- Distribute and analyze New Employee Survey, coordinate county-wide efforts to enhance the onboarding process

- Manage and coordinate external legal support Assist with onboarding of the Company's merchants to ensure compliance with extant Know Your Customer regulations
- Managing close relationships with investment funds, the Securities and Exchange Commission and the Nigerian Stock Exchange.
- Review syndicated lending and loan transaction Agreements to ensure that terms therein are neither remote nor onerous to the detriment of the Bank and where required, negotiate for parties to shift grounds for a win-win situation (I have reviewed and negotiated transactions across industries such as Infrastructure; Oil and Gas, Hospitality, Banking and Music)
- Working with company secretary in Preparing and issuing meeting notices, convening and coordinating Meetings of the Board of Directors and General Meetings
- Filing of statutory returns at the Corporate Affairs Commission and other relevant regulatory agencies;
- Management of human Resources/staff welfare and ensuring company-customer relationship.

Key Achievement

- Publication of Article on the impact of the Covid-19 Pandemic on the Nigerian Justice system
- Holistic review and Legal opinion on the newly enacted CAMA, 2020
- Legal Review and presentation of the CBN's 2020 GSI policy on debt recovery
- Advisory and Legal opinion on the role of Bureau of Public Enterprise to the Bank
- Advisory and Legal opinion on the Role of the Nigerian infrastructure Concession and Regulatory Commission

AKINWALE AKINLAWON & Co

Legal Counsel and Corporate Onboarding Officer (September 2019- February 2020)

Job Description:

- Reviewed and drafted a variety of commercial contract and legal documents
- Prepared legal opinions on sale of properties, shares, leases, mortgage, financial investment
- Engaged in corporate and commercial litigation before the first instance Courts and the appellate courts
- Filing of pre-incorporation and post-incorporation compliance requirements with the corporate Affairs Commission
- Conduct of Land search at the Federal Capital Development Authority, AMAC and AGIS
- Played key role in the review and advisory to the National Assembly on the Petroleum Industry Bill 2020
- prepare colleagues for new employees and make introductions
- Managing close relationships with investment funds, the Securities and Exchange Commission and the Nigerian Stock Exchange.

MESSRS COUNTRY CHAMBERS

Legal Associate (June 2019- September 2019)

Job Description:

- Preparation of motions, arguments, Bye laws, legal documents, commercial and property agreements.

- Guide legal clerical staff and paralegals by coordinating activities and answering questions and Legal research and legal opinions.
- Prepare bill of charges for clients.

Food Grammar Company Nigeria Limited.

Company Secretary, Legal Adviser and Head of business unit (November 2018-May 2019)

Job Description:

- Manage financial transactions and Prepare budget forecasts.
- Ensure compliance requirements with CAC and FIRS.
- Management of human Resources/staff welfare and Ensuring company-customer relationship.
- Prepare daily financial accounts reports and Handling daily, weekly and monthly stock taking and records
- Comply with legal, business, financial policies and regulations
- Ensure timely payments of staff salaries, bills, and settlement of payables.

Falade Olakanmi and Co. (Zion Chambers)

Graduate Extern (November 2017 to October 2018)

Job description:

- Preparation of motions, legal arguments, Bye laws, legal documents, commercial and property agreements.
- Preparation of incorporation/registration documents, memorandum of associations, articles of associations, and constitutions.
- Legal research and Preparation of legal opinions
- Reconcile legal discrepancies by collecting and analyzing legal information.
- Prepares bill of charges for clients, Tracking and monitoring of cases and every progress achieved.

PROFESSIONAL QUALIFICATIONS/AFFILIATIONS AND TRAININGS

- **Institute of Chartered Secretaries and Administration (ICSAN) Graduate**
- **Scholars Institute of Information Technology Online, Oregon, USA.**
Legal Case Management Information System (certified).
- **Alison International Courses**
Human Resources Management (certified)
- **International Organization of Management Professionals 2020 (IOMP) Member**
- **Amnesty International Human Right**
Human Rights and Digital Security
- **Business Efficiency Class 2019**
- **'How to become a Consultant' (certified)**
- **Management Skills Courses (2019)**
- **Corporate practice and business management**
- **Nigerian Institute of Chartered Arbitrators (2019) Associate (Certified)**
- **Scholars Institute of Information Technology, Oregon, USA. (2019)**

- Internet Security and Cyber Law (certified)
- **Alison International Course**
Fundamentals of Business law (certified)
- **DGL Research Institute, Lagos, Nigeria. (2019)**
- **CyberSquatting Class (certified).**

EDUCATION

- ❖ **Nigerian Law School (2019)**
Second Class Upper
- ❖ **Ekiti State University, Ado-Ekiti, Nigeria. (2018)**
Latin Legum Baccalaureus (LL.B)
- ❖ **Keke Senior High school, Ifako Ijaiye, Lagos State (2012)**
WASSCE

PROFESSIONAL BODIES

- ✓ Nigerian Bar Association (NBA)
- ✓ Nigerian Institute of Chartered Arbitrators (NICARB)
- ✓ Institute of Chartered Secretaries and Administrators (ICSAN)
- ✓ International Organization of Management Professionals(IOMP)

PUBLICATIONS AND ARTICLES

30 Innovative provisions in the newly enacted CAMA 2020 <https://thenigerialawyer.com/cama-2020-30-innovative-provisions-every-individual-and-corporate-entity-must-know/>

Covid-19 and the Nigerian Justice system: Challenges the Bench and Bar should expect after the Pandemic and the way forward <https://lawyerwaka.com/covid-19-and-the-nigerian-justice-system-challenges-the-bench-and-bar-should-expect-after-the-pandemic-and-the-way-forward-2/>

VOLUNTEER

- Amnesty International
Accredited International Member (2020)
- United Nations Organization (UN)
International volunteer (2019)
- Nigerian Institute of Chartered Arbitrators (NICARB)
Associate trainee Coordinator and Resident Convener; FCT

- Watchtower, Ekiti State University.
President (2017-2018), General Secretary (2016-2017)
- Federation of Ijero Local Government Student Union.
Treasurer (2015-2016)
- Keke Senior High School, Ifako Ijaiye, Lagos.
President/Chief Editor, Library Prefect and Press Club (2011-2012) President,
Literary and Debating Society (2010-2011)
President, Drama Society (2009-2010)

AREA OF SPECIALIZATION:

Legal Advisory Services, Commercial law and transactions, corporate law practice, Property law Practice, Cyber law, Finance Law, Statutory compliance, Copyright law and Arbitration.

HOBBIES:

Travelling, Music, Researching, Football, and meeting people.