

# EYITAYO OLAYENI-DEJO

Lagos, Nigeria

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## SUMMARY

First Class Honors graduate of Economics and Development Studies. Experienced in data entry, data processing and analysis. Possesses skills in communication, presentation, organization, information management, and relationship building. Highly analytical individual with a strong passion for problem solving and ensuring service delivery. Interests include finance, business strategy, financial advisory, management consulting, and entrepreneurship.

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## EDUCATION

### **FEDERAL UNIVERSITY OYE-EKITI –EKITI STATE - B.SC. ECONOMICS AND DEVELOPMENT STUDIES, FIRST CLASS HONORS**

January 2014 – January 2018

- With distinctions in Public Finance, Introduction to Finance, International trade, Public sector economics, Econometrics, Business Economics, Globalization and Development.
- Dissertation: The Effect of Monetary Policy on Commercial Bank Credits in Nigeria (1981-2015).

### **OBAFEMI AWOLOWO UNIVERSITY INTERNATIONAL SCHOOL – ILE-IFE, OSUN STATE – WAEC**

September 2007 – July 2013

- Obtained West African Examination Council (WAEC) certificate with six distinctions.
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## EXPERIENCE

### **STRATEGY AND CORPORATE FINANCE ANALYST – AFEX COMMODITIES EXCHANGE - ABUJA**

September 2020 till date

- Designed Warehouse Management Dashboard for measuring warehouses' profitability.
- Designed AFEX six key metrics Management Dashboard for measuring company's performance.
- Performed market and industry research.
- Analyzed management's data.

### **CAPITAL MARKET ANALYST – NASD OTC SECURITIES EXCHANGE - MARINA, LAGOS STATE**

March 2020 – September 2020

- Prepare daily, weekly, monthly, quarterly, and yearly market report.
- Perform extensive market research.
- Analyze marketing metrics.
- Research and recommend improvement to market reports and data.
- Create Questionnaires and Surveys.

### **DATA ANALYST (NYSC) - MINISTRY OF ECONOMIC DEVELOPMENT - UYO, AKWA-IBOM STATE**

June 2018 – April 2019

- Worked with the Director of Statistics to collect operational data for insights.
- Analyzed data, monitored variances, identified trends and recommended actions to management.
- Identified relevant insights and compiled analytic reports which aided sound decision making.
- Supervised and coordinated the activities of other units ensuring productivity.

## **PROFESSIONAL MEMBERSHIPS**

- **Institute of Chartered Accountants of Nigeria (ICAN)** - Student member (Professional level)
  - **Chartered Financial Analyst (CFA)** - Level 1 Candidate
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## **HONORS AND AWARDS**

- Recipient of the Chartered Financial Analyst (CFA)'s Institute Access Scholarship Award in 2020
  - M. B. Taiwo & J. A. Owoseni's Award for the **Overall Best Candidate in Business and Finance in the 2018 November Diet Examinations (Foundation level), Institute of Chartered Accountants of Nigeria (ICAN)**
  - Dean's Award for the **Best Graduating student, Department of Economics and Development Studies, Federal University, Oye-Ekiti, 2016/2017 session**
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## **SKILLS AND ABILITIES**

- Statistical data analysis skills with SPSS and STATA
  - MS Office Suite (Word, Excel, Outlook, PowerPoint)
  - Verbal and written Communication skills
  - Excellent relationship management and customer service skills.
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## **VOLUNTEER WORK**

### **DATA ENTRY CLERK - ACHIEVEING HEALTH NIGERIA INITIATIVE (AHNI) - UYO**

- Supported staffs in sorting out client's folders, prior to commencement of data entry using WPS spreadsheet.
- Accurately entered client's information into the assigned file.
- Ensured data entered was error free.
- Completed entry of assigned number of folders.

### **FINANCIAL SECRETARY – DRUG FREE AND QUALITY CDS GROUP - UYO**

- Coordinated financial activities of CDS group.
  - Interpreted monthly financial statements for CDS group.
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## **PERSONAL DEVELOPMENT**

### **UDEMY**

- Stock Market Investing for beginner; Introduction to Financial Modelling and Business Valuations.

### **COMPUTER RESOURCE CENTER, FEDERAL UNIVERSITY OF TECHNOLOGY, AKURE (FUTA)**

- Introduction to data processing.