

OLALERE KEHINDE O.
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CAREER SUMMARY

Dynamic Accounting and Finance professional with experience that cut across Information Technology, Manufacturing, Telecom and Construction. Skilled in financial recording and reporting, financial analysis, budgeting, financial modelling, planning and enterprise valuation.

WORK HISTORY

WTES PROJECTS GROUP

Telecoms & Construction – Ikoyi Lagos

Financial Analyst & Reporting

June 2020 – Present

- Prepare management accounts, consolidate and analyse four(4) companies with commentary on key variances on a monthly basis.
- Develop financial model, budget (Operating & Capital), financial projection and operating forecast, compare actual results with plans and forecasts.
- Analyze the trends of Key Performance Indicators (KPIs), especially relating to financial metrics such as sales, expenditures, and profit margin.
- Analyse and Prepare cash movement for the month inline with budget and produce report
- Pass all monthly re-current journals. Periodically review general ledger to spot posting errors and ensure all transactions are correctly treated into appropriate GLs/Subledgers.
- Review all Intercompany transactions, payables, receivables in each of the company and ensure proper reconciliation. Review all bank reconciliation on weekly and monthly basis.
- Monitor company tax (WHT, VAT & PAYE), review monthly staff payroll.
- Prepare any other reports that may be required by the Head of Account and Finance

Achievement

- *Develop 2021 budget and financial plan of group & four(4) fully owned subsidiaries*
- *Develop 25 years financial plan from start to finish for one of the company's start-up*
- *Implement new accounting system and create chart of account from scratch*
- *Setup new automated financial statement template from scratch*

LIFECARE VENTURES LIMITED

Manufacturing & Power Distribution – Otta Ogun

Finance Executive (Reporting & General Ledger)

July 2018 – June 2020

- Prepare management account with variance analysis between actual and budgeted to assist the CFO in monthly reporting, Prepare & analyse the monthly consolidation of SBU.
- Analyse finished goods variance comparing budgeted raw materials allocated with actual output. Compute charge out and landed costing.
- Periodically review general ledger: Payroll entries, account receivable and account payable bookings to spot posting errors, manage all prepayment and accrued expenses.
- Review bank reconciliation, transactions of lease repayment and discharge of liabilities.
- Conduct check on booking of VAT charges, WHT deductions and internal invoices.
- Check monthly stock reconciliation of raw material, process and finished goods to ensure accurate balance.
- Ensure that all information is entered into the company's accounting ledger accurately and make corrections as needed prior to preparation of financial statement.

Achievement

- *Develop accounting process for lease (New Business) and develop product costing for spent grain and yeast (New Production Plant)*

MIGHTY INTERACTIVE LIMITED

Tech, Service & Trading – Berger Lagos

Financial Accountant

July 2016 – July 2018

- Post daily financial transactions, process receipt/invoice and pay bills. Maintain detail receivables/payables, reconcile bank statement and adjust journal, manage and update fixed asset, post and maintain staff loan
- Accelerate month-end closing process to ensure timely financial report. Initiated income statement for the 3rd working day of the month that provides for early identification and correction of posting errors.
- Audit all outlets and ensure compliance with company's policies. Periodically perform Inventory and sales analysis to spot trends on sale growth or decrease rate and determine key performance metrics for all outlets.
- Represent management to external agencies (LIRS, FIRS) and ensure timely remittance of tax

Achievement

- *Developed projection model for 2017 and record 87% accuracy at year end*
- *Developed unit economics for one of the company's product for managerial decision making*

NYSC

Education - Bernin Kebbi

Accounting Teacher

March. 2015 – May. 2016

- Create interactive learning mediums to increase student understanding

DIAMONDTOUCH LTD

Publishing & Printing - May Fair Osun

Account Intern

Dec. 2014 – Apr. 2015

- Manage petty cash. Post daily transactions and journals
- Follow up on outstanding payments. Handle vendors profile list

EDUCATION

AYAYI CROWTHER UNIVERSITY - **MBA - Accounting and Finance** - March 2020

THE POLYTECHNIC ILE-IFE - **HND Accounting** - September 2014

CERTIFICATION

INSTITUTE OF CHARTERED ACCOUNTANTS OF NIGERIA – **Final Level**

THE WHARTON SCHOOL- **Non Degree - Accounting Analytics** - November 2016

NIGERIAN INSTITUTE OF MANAGEMENT CHARTERED - April 2016

APPLICATION

MICROSOFT APPLICATION: Word, Excel and PowerPoint

ACCOUNTING APPLICATION: SAP Business One, QuickBooks

MICROSOFT APPLICATION: Power BI

TRAINING

10 hours online course on Forensic Accounting and Fraud Examination.

12 hours online course on Operations Analytics.

15 hours online course on Operations Management

BIO DATA

DATE OF BIRTH: 19th April, 1989

MARITAL STATUS: Single

SEX: Male