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BENJAMIN MODUPE TEMITOPE

PERSONAL INFORMATION

Date of Birth:	28th December 1984
Place of Birth:	Lagos
State of Origin:	Ondo State
Sex:	Female
Marital Status:	Single
Nationality:	Nigerian

EDUCATION & QUALIFICATIONS:

Masters in Business Administration	2019
(In view)	
Chartered Institute of Loan and Risk Management of Nigeria	2019
(Full Member)	
IFRS TRAINING	2015
Institute of Chartered Accountants of Nigeria	2011
(ACA)	
Nigerian Institute of Management	2010
(Graduate Member)	
Oak Business School, Ogba	2008
(Peachtree, Ms Word and Excel)	
Olabisi Onabanjo University, Ogun State	2004-2008
Bsc. Accounting (Second Class Lower)	
Federal Government College, Ogbomosho	1994-2000
(Senior Secondary School Certificate)	
American School of Warsaw, Poland	1992-1994
(Primary School Leaving Certificate)	
Rolex Nursery & Primary	1989-1992
(Primary School Leaving Certificate)	

OBJECTIVE:

To work diligently towards the achievement of the set goals of any organization while developing my skill further.

WORKING EXPERIENCES:

2021- Date

MEZ CREDIT LIMITED

(294, Muritala 294B Murtala Muhammed Way, Alagomeji-Yaba 111001, Lagos)

FINANCIAL CONTROLLER

- ◆ Ensure financial records are properly kept.
- ◆ Maintenance of the general ledger and fixed assets register.
- ◆ Monitoring and implementation of the approved budget
- ◆ Checking of bank reconciliation statement
- ◆ Preparation of monthly financial statement
- ◆ Treasury functions i.e cash flow projections, cash & liquidity management, investment decisions e.t.c
- ◆ Preparation of CBN returns
- ◆ Statutory compliance
- ◆ Liaising with Tax officials and external auditors
- ◆ Supervision of subordinates

2018- 2021

FASTCREDIT LIMITED

(1st Floor Wing B mort ways building, old toll gate Alausa Ikeja,Lagos)

HEAD FINANCE & ACCOUNTS

- ◆ Ensure financial records are properly kept.
- ◆ Maintenance of the general ledger and fixed assets register.
- ◆ Monitoring and implementation of the approved budget
- ◆ Checking of bank reconciliation statement
- ◆ Preparation of monthly financial statement
- ◆ Treasury functions i.e cash flow projections, cash & liquidity management, investment decisions e.t.c
- ◆ Preparation of CBN returns
- ◆ Paye and Pension compliance
- ◆ Liaising with Tax officials and external auditors
- ◆ Supervision of subordinates and assisting the CFO

2017

E.O AMEH & CO CHARTERED ACCOUNTANTS

(Suite A2, AMAC Plaza, 2 Kabale Close, Off Sultan
Abubakar Way, Wuse Zone 3, Abuja)

MANAGER, AUDIT & ASSURANCE:

- ◆ Assist the partners in developing, designing and carrying out statutory audit and assurance businesses of the firm's clients.
- ◆ Lead audit teams and ensure completion to satisfaction of clients including rendition of audited accounts.
- ◆ Assisting in formulating the firm's future direction, business development and supporting tactical initiatives.
- ◆ Participate in key decisions and business development of the firm.
- ◆ Train and supervise subordinate staff, including regular progress reviews and plans for improvement.

2016

TELEWORLD HUB

(15,Ola-Ayeni Street, glory plaza, computer village Ikeja)

MANAGEMENT ACCOUNTANT

- ◆ Preparation of consolidated financial statement
- ◆ Review of all branches accounts/reports
- ◆ Keeping and maintaining financial records
- ◆ Supervision of inventory Department
- ◆ Giving management advice when necessary.

2013-2016

OKANLAWON SOBOYEDE & CO CHARTERED ACCOUNTANTS

(1st floor 138 Lewis Street Obalende Lagos Island)

ASSISTANT AUDIT MANAGER:

- ◆ Preparation of Audited Financial Statements & Tax computations
- ◆ Assist the Managing partner alongside the manager (audit & assurance) in developing, designing, and carrying out statutory audit and assurance businesses of the firm's clients.
- ◆ Training and supervising subordinate staff

2013

OFFICELIGHTS NIG LTD

(Suite 74 blk 5A sura Complex Obalende)

FINANCE OFFICER/ADMIN HEAD:

- ◆ Keeping and maintaining financial records
- ◆ Preparation of Financial statements/management reports
- ◆ Management of imprest
- ◆ Remittance of PAYE & VAT
- ◆ Responsible for the day to day running of the organization

2012

HOTEL 1960 LTD

(24 Olufunmi Okikiola Street Ikeja)

ACCOUNTANT:

- ◆ Keeping and maintaining financial records
- ◆ Timely preparation of staff payroll.

- ◆ Management of imprest
- ◆ Preparation of Budgets
- ◆ Liaising with external auditors
- ◆ Preparation bank reconciliation statement(s)
- ◆ Preparation of Financial statements/management reports

STRENGTH:

- ◆ Fast learner, highly thoughtful and enterprising, innovative, and ability to work in a challenging environment & under pressure with minimal supervision
- ◆ Analytical mind and arithmetic sense & A superb team player, with inner drive for excellence

HOBBIES:

- ◆ Writing, Reading, Meeting people and traveling

REFEREES:

Available on request