

DADA, IFEOLUWA OLUWATIMILEHIN

Personal data:

Date of Birth: February 25, 1997.
State of Residence: Lagos.
Phone: +234-8105258803.
Email: daolifseton01@gmail.com

PROFILE SUMMARY

I am a performance driven and numerate individual with experience in auditing and taxation, I am eager to learn more and thrive in any challenging environment where innovation and creativity are duly encouraged.

CORE COMPETENCIES

- Analyzing and interpreting data results using SPSS software.
- Testing of hypotheses using E-views software.
- Proficiency in Microsoft Office Suite (Word, Excel).

SKILLS HIGHLIGHTS

- Strong team collaboration skills. Work closely with team members to achieving organizational goals.
- Proven leadership abilities and high attention to details.
- Excellent ability to establish and work to priorities while managing multiple work streams.

WORK EXPERIENCE

Lagos State Internal Revenue Service (NYSC)

March 2020 – Feb 2021

- Assisted supervisors and deputy station manager to gathering necessary data (tax clearance) to calculate and submit taxes for corporate bodies in the current year.
- Entered all data collected from tax payers (Form A) in the assessment register.
- Verified data and sums indicated in the assessment register in order to ensure complete accuracy in all filings and entries.
- Regularly reviewing systems and making updates where necessary.

Audit Intern | Adewale Disu and Co Chartered Accountants, Lagos.

Oct 2018 – Dec 2018

- Supported senior accountants on company audits.
- Handled incoming calls and mails into the office from clients.
- Assisted in payment of VAT at relevant tax authorities.

EDUCATION

NOVEMBER 2015 – OCTOBER 2019

Bachelor of Science, (B.Sc. Hons) Finance, Second Class Upper 2.1 University of Lagos, Lagos.

PROFESSIONAL BODIES MEMBERSHIP

- Association of Accountancy Bodies in West Africa AT/023288.
- Institute of Chartered Accountants of Nigeria (ICAN) (Final Stage).