

Name	Edozie David Onochie
Current Employer	Phillips Consulting (pcl.)
Current Role	Senior Business Analyst
Phone Number	07067093616
Email Address	Onochieedoziedavid@gmail.com
LinkedIn Profile	www.linkedin.com/in/edoziedavidonochie
Location	Abuja, Nigeria

Edozie David Onochie is a seasoned Business Professional offering about three (3) years of diverse experience in conducting market research assignments, operations management, stakeholder management, and developing disruptive strategies for change. He has supported projects for private, public, non-governmental institutions, and other major sectors, with demonstrable record of delivering high-impact level results. He has also assisted investors in conducting diagnostic studies, applying scenario-based planning, supervising business turnarounds, and facilitating Board and management retreats for business policy alignment across several organisations. He is very passionate about the intersection of business, entrepreneurship, and social responsibility.

Qualifications and Trainings

Year achieved	Degree and Institution
2016	B.Eng. Federal University of Technology, Owerri (Second Class Upper - 2.1)
2018	Health, Safety and Environment Certification
2019	Project Management Certification
2019	Management Strategies for People and Resources Training
2020	High Impact Business Communication Training
2020	Taking on Greater Responsibilities Training
2020	Conflict Management Training
2020	Critical Thinking and Innovative Skills Training
2020	Customer Experience Management Training
2020	Developing Leadership Competencies Training
2020	Corporate Key Account Management (Matrix) Training
2020	Closing the Deal (Sales and Negotiation) Training
2021	Project Management Certification (PRINCE2) – In View

Summary of Employment history

Dates	Employer (full name)	Country base	Position
2019 – Date	Phillips Consulting Limited (pcl.)	Nigeria	Senior Business Analyst
2017 – 2018	Nasarawa State University, Keffi (NSUK)	Nigeria	Administrative Assistant (NYSC)
Dates	2019 – Date	Employer	Phillips Consulting (pcl.) (pcl. is a leading indigenous business and management consulting firm, serving clients across Africa)
Job Title	Senior Business Analyst		
Location	Abuja, Nigeria		
Description	<ul style="list-style-type: none"> ▪ Provide assistance with preparation of project related reports, manuscripts, and presentations. ▪ Conduct thorough research using diverse resources to assist professional staff with routine and special project tasks. ▪ Compile reports and record activities for projects as part of comprehensive, compliance driven record-keeping strategies. ▪ Develop library of models and reusable knowledge-based assets to produce consistent and streamlined business intelligence results. 		

	<ul style="list-style-type: none"> ▪ Support leadership team with reporting, analysis and business presentations to inform divisional strategies. ▪ Survey clients to ascertain project requirements and expectations for business strategy development. ▪ Design and facilitate training courses, aligning new learning development and solutions to organisation's strategic goals, mission and vision. ▪ Work with senior leadership to complete complex projects on time and under-budget. ▪ Deliver top-notch administrative support to office staff, promoting excellence in office operations. 		
Dates	2017 – 2018	Employer	Nasarawa State University, Keffi
Job Title	Administrative Assistant (NYSC)		
Location	Keffi, Nigeria		
Description	<ul style="list-style-type: none"> ▪ Delivered top-notch administrative support to office staff, promoting excellence in office operations. ▪ Generated reports and typed letters in Microsoft word and prepared presentations in Microsoft PowerPoint for maximum impact and results. ▪ Arranged rapid office equipment repair and maintenance with vendors. ▪ Greeted arriving visitors, determined nature and purpose of visit, and directed individuals to appropriate destinations. ▪ Identified and recommended changes to existing processes to improve accuracy, efficiency, and quality service. ▪ Handled client correspondence and tracked records to foster office efficiency. ▪ Drafted professional memos and letters to support the division's objectives and growth. 		

Professional Skills

- Excellent Oral and Written Communication Skills
- Great Interpersonal and Consultative Skills
- Excellent Facilitation Skills
- Excellent Executive Presentation Skills
- Problem-Solving Skills
- Good Leadership Skills
- Relationship Building Skills
- Excellent Organisational Skills
- Critical Thinking Skills
- Excellent Microsoft Office Suite Skills
- Analytical Skills
- Client Management Skills
- Excellent Reporting Skills
- Attention to Detail
- Teamwork