

AKEEM IBRAHIM ABIODUN

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CAREER OBJECTIVES

Fresh graduate with a long list of business skills gathered from tutorial, self development programs and certification training. I am a student member of ICAN that understands finance and focuses on investment studies. I seek an environment to put these skills into test and get integrated with a team to work towards organizational goal and ultimately expand the brand, market and profit.

EDUCATION

Federal University of Agriculture, Abeokuta, Ogun State, Nigeria **2014 - 2019**
B.Sc. Business Administration, Second Class Upper (4.06/5.0)

Relevant Courses and Certifications

CFA Investment Foundation, Introduction to Finance, Accounting, Modeling & Valuation (Udemy), Accounting Fundamentals (Corporate Finance Institute), Economics For Capital Markets (Corporate Finance Institute), Reading Financial Statements (Corporate Finance Institute).

Financial Modeling and Valuation Analyst Program (FMVA) **In View**
Corporate Finance Institute

WORK EXPERIENCE

Administrative Assistant (NYSC), Lagos State Ministry of Finance **Jun 2019 – May 2020**

- Performed a variety of administrative duties, such as generating and distribution of memos, letters and forms.
- Maintained filing system and retrieving necessary information from files as at when needed.
- Provided comprehensive and high level of administrative supports to the director of the department.
- I worked on many different special projects which resulted in 20% increase in productivity compared to the previous year.

IT Internship, Women Development Centre (Lagos State Government) **2012 - 2013**

- Training in computer related programs

SKILLS AND INTERESTS

Computer Skills- Proficient in Microsoft Word, Excel, PowerPoint
Advance Financial Modeling, Financial Statement preparation, Good at preparing Pitch Books.

ADDITIONAL INFORMATION

- I won CFI scholarship to complete Financial Modeling & Valuation Analyst program.