

SANUSI IBRAHIM OLASUNKANMI

Address: 15, Sariyu Street, Itire, Surulere, Lagos state, **Email:** remmysan@yahoo.com, **Tel:** 07087879096,
Sex: Male, **Marital Status:** Single, **Date of Birth:** 22nd October, 1992.

OBJECTIVE:

To contribute immensely to the achievement of the organizational goals and allow for continuous improvements especially as the work demands, and to obtain a position in a result-oriented company that seek an ambitious and career conscious person where acquired skills and experience will be utilized towards continued growth and advancement through performance and improvement.

I am a trained accountant with competencies in all areas that require accounting expertise which include preparation of financial statements in accordance with IFRS, tax computations and returns, preparation of management account, risk assessment procedures, financial management and report writing. I possess a personal philosophy of adding value wherever I find myself.

KEY MILESTONES SO FAR:

- Wrote a text book on financial management titled “Learn SFM with ease”
- On the verge of completing a text book on taxation titled “Taxation made easy”
- Pioneered the setting up of Account department of a start-up organization.
- Drew up chart of account for business using Microsoft excel
- Revised inefficient control procedures relating to cash collection from customers.

FUNCTIONAL COMPETENCIES:

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|--------------------------|--------------------|
| • Tax Management | Budgeting |
| • Financial Management | Financial Analysis |
| • Account Reconciliation | Payroll Management |
| • Audit | Report writing |
| • Teaching | IFRS |
| • Financial Modeling | |

SKILLS:

- Proficient in the use of Microsoft word, Excel and Peach tree.
- Good understanding of financial statements.
- Ability to work under little or no supervision.
- Good communication skills.
- Leadership skills.
- Creative skills.
- Good research and presentation skills.
- Ability to handle responsibilities and pressure.
- Ability to carry out challenging tasks within short period.
- Simplified teaching techniques.

PROFESSIONAL MEMBERSHIP AND TRAINING:

- Associate Certified Chartered Accountant (ACCA) 2018
- Associate Chartered Accountant (ACA) 2016
- Associate Accounting Technicians (AAT) 2013
- Training on Finance Act 2020

WORK EXPERIENCE:

Best Rank Dynamic Professionals; May 2017 – Date

Role: Senior Accountant & Financial Analyst

Responsibilities as an Accountant

- Drew up chart of account for the business using Microsoft Excel.
- Prepared general ledger for the business such as income book, expenses book, receivables book, payables and cash book.
- Managed the receivables account of the firm thereby reducing bad debt by 30%.
- Prepared staff monthly pay roll.
- Revised inefficient control procedures relating to cash collection from customers.
- Prepared financial statements in accordance with IFRS.

Responsibilities as a Financial Analyst

- Prepared monthly budget for the firm based on relevant assumptions
- Carried out variance analysis at the end of every month in the area of revenue, costs and cash collected from customers, giving appropriate recommendations where necessary.
- Prepared on behalf of clients, forecast financial statements (Statement of cash flows, Income statements and Statement of financial position) to be incorporated in business plans.
- Carried out analysis of financial performance and position of clients using ratio and trend analysis.
- Wrote report on several occasions to clients on financial performance and giving appropriate recommendations where necessary.
- Other duties as may be required by the Chairman of the firm.

Converged Dynamic Capital Services Ltd; February 2015 – November 2015

Role: Account Officer

Responsibilities:

- Recorded transactions from source documents to appropriate ledger.
- Prepared the company's income statement on a monthly basis.
- Prepared statement of cash flows and statement of financial position on a quarterly basis.
- Ensured timely submission of the company's financial statements to SEC quarterly.

Olugbenga Jimmy Ayanbanjo & Co (Chartered Accountants); September 2013 – February 2015

Post: Audit Junior

Responsibilities:

- Conducted stock take exercise on behalf of clients, wrote report on findings and made recommendations for improvement.
- Computed capital allowances for clients.
- Computed company income tax liabilities for clients.
- Computed personal income tax liabilities for clients' staff.
- Raised self assessment form and submitted within due date, the clients returns to relevant tax authorities.

- Prepared financial statements for clients from source documents in accordance with International standards.
- Audit of clients' financial statements.
- Wrote correspondences such as debtors' circularization and bank letters.

Charles Obidike & Co; June 2013 – August 2013

Role: Trainee Accountant

Responsibilities:

- Used of Microsoft word in writing Correspondences.
- Used Excel to prepare ledger and trial balance.
- Used peach tree in recording transactions.

EDUCATION:

- University of Benin, Edo State. 2018
B.Sc. Accounting, (Second Class Upper)
- **Saint Joseph Secondary School** 2011
 Senior Secondary School Leaving Certificate

HOBBIES:

Research and writing, networking, reading and listening to music

REFEREES:

Available on request