

OLAGBAJU OLUWASEUN GABRIEL

Mobile: +234 8183839535, +234 8148295078 |Email: oluwajoba82@gmail.com , oluwayamilenu82@gmail.com

42, Jibowu Street, Ore Meta Bus-Stop, U-Turn, Abule-Egba, Lagos State

SUMMARY

Detail oriented Financial Auditor with an excellent track record of managing financial records, implementing internal control, reconciling financial discrepancies, customers' transactions, and delivering friendly customer service. Solid knowledge of banking regulations and compliance matters; adhering to security and compliance procedures against inherent risk. Resourceful, adaptable and efficient individual with improved leadership, time management, communication, and team building capacities. Possess effective work ethic and skilled in relevant financial software. Seeks to work towards achieving corporate goals within a result oriented organisation without compromising core values.

CAREER ACHIEVEMENT AND WORK EXPERIENCE

Bethsaida group of companies

Group Head, Internal control/Audit unit

2015- Till date

- Developed recommendations for improving internal controls, operating efficiency and adequacy of the organisation's records and record keeping.
- Proffered strategies of fraud mitigation s and reduction in infractions on the organisation's operating polices.
- Provided robust assistance to the audit committee in fulfilment of it duties and responsibilities.
- Effectively prepared special audit and control reports by collecting, analysing and summarising operating information and trends.
- Reviewed the organisation practices and records for compliance with established internal policies.
- Educated the management on cost reduction strategies and policies
- Aligned all financial activities with the regulations of GAAP and implemented financial reconciliations in a timely manner.

WORK EXPERIENCE

Sweet sensation confectioneries ltd – Auditor

2011– 2015

- Conducts reviews and evaluation of Cost-reduction opportunities.
- Liaises with auditors to ensure appropriate monitoring of Company Finance is maintained.
- Develops audit conclusions, wrote audit reports and presented findings to management.
 - Provides ongoing feedback, coaching, education and direction to audit staff.
 - Identifies, documents, and analyse internal control tests, design tests of effectiveness.
 - Provides valuation consulting services and reviewed merger and acquisition transactions.
- Ensures that financial statements were properly stated in accordance with GAAP.
- Investigates and reconciles discrepancies, and worked with clients to make proper accounting changes.
- Supervises and performs various internal audits and return of investment analyses.

FIRST CITY MONUMENT BANK LIMITED –Branch Head of operations

2006 – 2011

- Maintained the financial health of the organization.
- Analysed and maintained an adequate system of accounting records and a comprehensive set of controls designed to mitigate risk.
- Supervised the accounting department in the areas of payroll, accounts receivable and accounts payable including local, state and federal government reporting requirements and tax filings.
- Drafted and prepared journal entries, bank reconciliations, account receivables, business budgets.
- Prepared summaries of current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports.

OTHER RELEVANT EXPERIENCE

- Functioned as back-up for the Customer Service Manager and supervised the tellers.
- Delivered dispute resolution of ATM and alternative channels claims for interbank and intra bank transactions.
- Managed the Automated Teller Machine.
- Monitoring Tellers till cash balances and provided funds as appropriate.

EDUCATION

- **Higher National Diploma, Banking and Finance** – Osun State College of Technology, Esa-Oke **2011**
- **National Diploma, Banking and Finance** – Federal polytechnic Offa, Kwara State **2003**

CERTIFICATION

- **Institute of Chartered Accountants of Nigeria (ICAN)** **In View**
- **Proficiency Certificate in Computer** – National Institution of Technology **2005**

TRAINING ATTENDED

- Superior Supervisory Skills **2018**
- Operational Control and Fraud Management **2017**
- Customers Handling for Teller by Dr. Linda Eagle **2011**
- Achieving Security Excellence by Dr. Linda Eagle **2011**
- Other Types of Emergencies by Robert Jones **2011**
- Basics of Financial Planning **2010**
- Basic Banking Operation System by Micah Ndackson & Co.

SKILLS & EXPERTISE

- Financial Statement Analysis
- Financial Reconciliation
- Financial Report Proficiency
- GAAP Knowledge
- Auditing
- Finacle Banking Software
- Equation Kapiti
- Detail Oriented
- Decision Making skills
- Critical and Meticulous Thinking
- Effective Communication Skill
- Proficient in Microsoft Office Packages
- Adroit Problem Solving Skills
- Team Work Spirit
- Analytical Skill
- Creative and Innovative
- Adaptability and Works under Pressure
- Customer Service