

RUTH OLUWADAMILOLA ALUKO

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PROFILE

A result-driven and energetic CFA level 1 candidate with strong analytical and problem-solving skills; keen on finding a challenging position where I can actively participate and contribute the best of my abilities to the realization of organization's corporate goals and at the same time, develop and maximize my potentials.

PERSONAL DATA

Date of Birth: 3rd October, 1994
Gender: Female
Marital Status: Single
Nationality: Nigerian

EDUCATION

2019- 2021 **University of Lagos, Akoka, Lagos State, Nigeria.**
Masters of Business Administration (MBA- Finance)

2012- 2016 **Obafemi Awolowo University, Ile Ife, Osun State, Nigeria.**
Bachelor of Science (B.Sc.) Biochemistry, Second Class Honors

WORK EXPERIENCE

June 2020- Till Date **FARMPALS** **Lagos State**
Finance Officer (Volunteer)
Job Specifications

- Performance of financial valuation analysis and construction of financial models.
- Creation, analysis and recommendation of investments with proper documentation.
- Review financial statements and provide financial basis to making financial decisions.
- Manage and ensure that all financial activities leading to preparation of final accounts are carried out appropriately.
- Liaising with strategic stakeholders essential for the survival of the firm.

Sept 2020- Nov 2020 **EMPOWERMENT FOR LOCAL PEOPLE FOUNDATION** **Lagos State**
Business Advisory Officer (Volunteer)
Job Specifications

- Coaching of nine (9) small and medium size enterprise owners on courses such as customer care and experience, personnel management, financial management and bookkeeping, digital marketing and branding for better management of their businesses.
- Preparing project and productivity reports and ensuring compliance with quality and safety requirements.
- Giving advice on business improvement techniques.

Nov 2018- Feb 2020 **INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE** **Oyo State**
Research Assistant
Job Specifications

- Utilized excel and bioinformatics tools to analyse, efficiently organize and store data base of 5000 accessions.
- Effectively managed time by prioritizing urgent task.
- Trained Interns and research fellows posted to the department.

May 2018- Oct 2018 **INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE** **Oyo State**
Graduate Trainee
Job Specifications

- Executed all tasks assigned by the Research Supervisor on schedule and to the highest standard.
- Collaborated with team of four (4) members to achieve short- and long-term goals.

May 2017- Apr 2018 **INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE** **Oyo State**

Corp Member (NYSC)

Job Specifications

- Collaborated with team of seven (7) members to achieve daily, weekly and monthly target.

LEADERSHIP ROLES

Nov 2018- Dec 2018	INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE <i>Acting Research Supervisor</i> Job Specification	Oyo State
	<ul style="list-style-type: none">• Created and managed all team schedule.• Managed and coordinated a five (5) member team towards the successful completion of a project one (1) month ahead of schedule.• Utilized excel and bioinformatics tools to analyse, efficiently organize and store data base of over 8000 accessions.• Ensured compliance with work ethics, efficient and effective use of resources.	
Sept 2017- Apr 2018	NIGERIAN CHRISTIAN CORPERS FELLOWSHIP (Akinyele Zone) <i>Assistant Zonal Secretary</i> Job Specification	Oyo State
	<ul style="list-style-type: none">• Synergized with the Zonal Coordinator on administrative matters.• Managed and delegated essential duties to house members.• Liaised with state representatives on pertinent issues.	

TRAININGS AND CERTIFICATIONS

Sept 2020	CFA Institute Investment Foundations Program.	
Aug – Sept 2020	LinkedIn Become a Financial Analyst https://s.docworkspace.com/d/AEUH0A--p4Q067HW9pOdFA	
July 2020	KPMG Virtual Experience Program Participant (2020) Participated in the open access KPMG Virtual Experience Program with Inside Sherpa. Tasks Completed: Data Quality Assessment, Data Insights, and Data Insights & Presentation.	
Apr- June 2020	Harvard Business School Online Global Business, Sustainable Business Strategy, Management Essentials, Leadership Principles, Entrepreneurship Essentials, Leadership in Turbulent Times.	
Jan 2020	LinkedIn Finance Foundation; Corporate Finance Foundation & Time Management Fundamentals	
Mar 2018-Apr 2018	International Organization for Safety Management (IOSM) Health and Safety Management LEVEL 1 & 2	
Aug 2017- Oct 2017	Confederation of Project Managers (CPM) Proficiency Certificate in Project Management	

SKILLS

Hard Skills:	Basic accounting principles, Financial Analysis, Data Analysis, Data Driven Presentation, Analytical Dashboard Creation, Managerial Economics, Microsoft Office programs (Word, Excel, PowerPoint and Outlook), Google Doc, Google sheet, R (Basics), English Language Fluency, French (Basics).
Soft Skills:	Team Player, Time Management, Strategic Planning, Interpersonal Skills, Communication Skills (verbal and written), Leadership Skills, Problem solving skills, Analytical skills, Integrity and Professionalism, Self- development.

REFEREES

Available on Request