

AKHIGBE EHIDIAMEN OMODIAGBE

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PERSONAL STATEMENT

A proactive graduate in Accounting, equipped through training and hands-on experience, with a practical understanding of how to apply accounting principles in business. An enthusiastic and results-oriented individual committed to a career in the accounting, business and financial sector. Seeking employment opportunities in an industry where my knowledge and skills acquired through years of academic training, internship and work experience can be utilised and develop new skills useful for creating value for the organisation while experiencing self-development training and opportunities.

PERSONAL DETAILS

Gender: Male
Date of Birth: September 15, 1996.
Nationality Nigerian

EDUCATION AND QUALIFICATIONS

August 2014 – June 2018	Babcock University, Ilishan Remo, Ogun State - B.Sc. Accounting (Second Class Upper Division, CGPA:4.03/5.00)
September 2007 – July 2013	Malad International College, Idimu, Lagos - Senior Secondary School Certificate.

WORK EXPERIENCE

Deloitte and Touche, Nigeria Audit Assistant. December 2018 – Till date.	<ul style="list-style-type: none">▪ Participating in different external audit engagements and agreed upon procedures for entities in the Financial Services Industry.▪ Understanding, reviewing and updating business processes of entities in the Financial Services Industry.▪ Perform tests of internal controls and assess the entities risks areas to ensure effectiveness of those controls.▪ Vouching of client's transactions to authenticate the transactions recorded in firm's book of accounts.▪ Carrying out substantive procedures on selected class of transactions and account balances including expenses, cash and bank etc. Writing reports on findings with recommendations.
Global Marine Services Limited (GMSL) Assistant Accountant Summer 2015 – 2018.	<ul style="list-style-type: none">▪ Expenses recording on Sage.▪ Petty Cash management.▪ Assisting external Auditors in the provision of information.▪ Stock Management.▪ Bank reconciliation.▪ Bank withdrawals, Deposit and Transfers.▪ Assisted in payroll.▪ Assisted in VAT and Withholding tax filings

- Payment of NIMASA fees.

TRAINING & CERTIFICATION

November 2019	Institute of Chartered Accountants of Nigeria (ICAN) – qualified
April 2018	Project Management Participation, New Horizons.
April 2017	Customer Relation Management, New Horizons.
June 2017	Accounting Technicians Scheme of West Africa, Associate (A.A.T)
April 2015	Microsoft Office Certification,

SKILLS

- Excellent communication skills
 - Proficient in the use of the Microsoft Office packages
 - Time management skills, including the ability to meet tight deadlines
 - Problem Solving Skills
 - Decision Making
 - Verbal and written Communication.
 - Team player
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INTERESTS/EXTRA-CURRICULAR ACTIVITIES

Football, Calculating, Comedy, and Reading.

REFEREES

Available upon request
