

# IKECHUKWU OKPALA EMMANUEL

+2347062208291 | [ikechukwuofficial@outlook.com](mailto:ikechukwuofficial@outlook.com)

LinkedIn Profile :: [linkedin.com/in/ikechukwu-okpala-093b07143](https://www.linkedin.com/in/ikechukwu-okpala-093b07143)

Gender | Male

Ketu, Lagos, Nigeria

## PROFILE SUMMARY

---

A Client/result-oriented Finance professional known for achieving branch sales goals by recommending products and services that meet customer needs. Solid knowledge of banking operations, ethics, regulations and compliance matters and adheres to security and compliance procedures for the protection of cash and other assets. Strategic business partner delivering fiscally responsible strategies to resolve financial challenges, propel corporate growth and strengthen compliance. Open to career furthering opportunities in financial services and consulting.

## CORE COMPETENCIES

---

- Financial Principles & Practices
- Customer Service
- Emotional Intelligence
- Creativity
- Collabotation
- Reporting and Documentation
- Financial Reporting & Analysis
- Negotiation Skill / Persuasion
- Coporate Finance
- Adaptability

## SKILLS

---

- Solid Sales , persuasive and genuine communication, facilitation and relationship building skills.
- Skilled at receiving and processing banking transactions.
- Ability to plan, develop and establish long and short-range procurement and contracting plans.
- Strong leadership skills.
- Experience in providing administrative support to business operations.

## EXPERIENCE

---

**Transaction Officer – GTBank PLC** **Jan. 2019 – Present**

- Assists customers with processing transactions, such as deposits, withdrawals, and payments, resolving complaints and account discrepancies.
- Tracks, records, reports, and stores information related to transactions, bank supplies, and customers, ensuring all information is accurate and complete.
- Manages the sales support process for the branch and engages walk-in customers, from initial contact through to closure.
- Records transactions by logging cashier’s checks, traveller’s cheques, and other special services; preparing currency transaction reports.

**Teacher (NYSC) – Merit Land Schools, Sango Ota, Ogun State** **Nov. 2017 – Nov. 2018**

- Planned, prepared, and delivered instructional activities that facilitated active learning experiences.
- Updated all necessary records accurately and completely as required by law, district policies, and school regulations.
- Communicated necessary information regularly to students, colleagues, and parents regarding student progress and student needs.
- Fostered meaningful relationships among students through student field-trip retreats and team-work CSR projects.

**Officer (Admin and Head Procurement)– CHIDOL PROPERTIES LIMITED, IKOYI LAGOS** **Apr. 2017 – Feb. 2018**

- Coordinated and reviewed all records of purchased goods, including their costs, deliveries, and inventories remarkably.
- Liaised with key company employees to determine their product and service needs.
- Estimated and established cost parameters and budgets for purchases.
- Maintained appropriate records to ensure that the procurement process, decision, and contractual agreement were accurately documented for accountability and audit purpose.
- Negotiated the best deal for pricing and supply contracts.

**Accountant (Industrial Training) – DESTINY POTS FAST FOOD LTD, AKWA, ANAMBRA STATE** **Mar. 2012 – Oct. 2012**

- Provided financial information to management by researching and analysing accounting data; preparing reports.
- Summarises current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports.

- Managed financial reports and other financial documents.
- Compiled payments by verifying documentation, and requesting disbursements.
- Prepared special financial reports by collecting, analysing, and summarizing account information and trends.

#### **EDUCATION**

---

- **MBA Accounting** ( Awaiting 2021 ) - University Of Nigeria, Nsukka.
- **BSc Business Administration ( Second class upper )** – Estam University, Akpakpa, Benin Republic.
- **HND Banking and Finance ( Upper credit )** – Federal Polytechnic Oko, Anambra State, Nigeria.

#### **TRAINING AND CERTIFICATIONS**

---

- **Digital Skill for Africa 2018 (Google Inc.)** – Digital Skills by Google
- **Accounting Fundamentals** – Corporate Finance Institute
- **Fundamentals of Credit**- Corporate Finance Institute
- **Introduction to Corporate Finance** - Corporate Finance Institute
- **Overview Of Financial Markets** – FMDQ Academy
- **Reading Financial Statements** - Corporate Finance Institute
- **Entrepreneurship Studies** – Academy For Entrepreneurial Studies,Nigeria.
- **Investment Foundation** – CFA institute.

#### **PROFESSIONAL AFFILIATION**

---

- **Chartered Member**, Academy for Entrepreneurial Studies, Nigeria
- **Student Member**, Chartered Institute of Bankers of Nigeria

#### **REFERENCE**

---

**Provided on Request.**