

AJONGOLO, Oluwaseun Joshua
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CAREER OBJECTIVE

To work with a winning team in an organization that affords me the opportunity to improve, grow, and deploy my skills, knowledge and talents geared towards achieving a commonly held goal in an environment where passion and purpose motivate work with the end result being the addition of value to our environment.

WORK EXPERIENCE

Camp David Academy, Karu, Nasarawa State. August 2019 – July 2020

Economics and Financial Accounting Tutor (NYSC)

- Teaching the understanding of economics accounting using everyday examples
- Inspiring young minds on improving academics and finance
- Educating on proper understanding of accounting statements

Adejola Olalekan & Co. Chartered Accountants, April 2018 – April 2019
CBD Alausa, Lagos State.

Graduate Intern & Audit Associate

- Filing and due remittance of monthly statutory returns for the firm's clientele base
- Writing and compiling of weekly desk report
- Execution of all accounting transactions and effect necessary reconciliation of outstanding transactions
- Auditing of client's financial statement and statement of account
- Preparation of bank reconciliation statement and financial statement
- Recording and Disbursement of cash inflows and outflows
- Assisting in preparation of staff salaries and responsible for disbursements

Ministry of Health (Accounts and Finance Directorate), July 2016 – Jan 2017
Alausa, Lagos State.

Account Intern

- Preparation, Recording and Crosschecking of payment vouchers
- Proficiency in the usage of the e-payment validation system (Oracle) leading to a 60% growth in ICT usage and documentation
- Calculation of staff salary arrears
- Recording, Reviewing and Proffering solutions to complaints of staff in the ministry leading to an increment in Customer Service Delivery
- Monthly sorting, disbursing and safekeeping of pay-slips of ministry's staffs

SKILLS AND ABILITIES

- Excellent interpersonal and communications skills
- Advanced usage of Microsoft Office suite; MS word, PowerPoint, Excel.
- Effective leadership qualities and a proactive team player
- Result and performance oriented with great analytical skills

- Ability to work effectively under pressure and meet tight deadlines
- A strong drive for knowledge and ability to learn quickly

HOBBIES AND AREAS OF SPECIAL INTEREST

- Reading, learning new things and meeting new people.
- Investment banking, simplifying finances, and portfolio management
- Travelling, adventurous outings and lover of nature

EDUCATIONAL BACKGROUND

Adekunle Ajasin University, Akungba-Akoko 2014 - 2018
B.Sc. Accounting (Second Class Hons)

Hebron College, Mowe 2006 - 2013
West African Senior School Certificate Examination (WASSCE)

LEADERSHIP POSITION

- *Librarian* NUASA AAUA Chapter
- *Team Leader* Lagos Island Team (Outori Limited)
- *Youth President* RCCG Sanctuary of Praise Parish

CERTIFICATIONS

CFA Investment Foundations Program (In View)	2020
Jobberman Soft Skills Training	2020
Google Digital Marketing Skill	2019
MTN ICT & Business Skills Training	2019

VOLUNTEER POSITION

<i>Data Entry Volunteer</i> , Prepaid and Billing System unit, EGDS, RCCG Camp.	2017
<i>Freelance</i> Financial management advisor & financial literacy teacher	2018- present
<i>Volunteer</i> , Nasarawa State Board of Internal Revenue, Kuchikau, Karu.	2020
<i>Treasurer/Accountant</i> RCCG SOP LP 17	2017 - present

REFEREES

Available upon request.