

# FAJIMOKUN ADEOLUWA OLAMIDE

Address: No 3 Lagoon view Street, Seaflow Estate, Ifako, Lagos.

Email: [fajimolamide@gmail.com](mailto:fajimolamide@gmail.com) Phone: (+234) 705 260 3818

## EDUCATION

---

### BABCOCK UNIVESITY

Programme: Bachelor of Sciences (B.Sc.), Economics

Academic Standing: Second Class Honors (Upper Division)

### INTERNATIONAL SCHOOL, UNIVERSITY OF LAGOS

2012 – 2015

Senior Secondary School Certificate

### CHRIST THE REDEEMERS COLLEGE

2009 – 2012

Junior Secondary School Certificate

## PROJECTS/ACHIEVEMENTS/AWARDS

---

- Term Paper on *Oil Price Shocks and The Nigerian Economic Growth* March 2019
- Awarded Certificate of Service – Graduating Class Executive, Mount Zion Chapel, Babcock University March 2019

## WORK EXPERIENCE

---

### Member Regulation Officer, FMDQ Securities Exchange Limited 01/2020 – 10/2020

- Supported the Group Head, Member Regulation to develop, maintain and implement a comprehensive membership registration and management process for all FMDQ membership categories
- Processed applications for the various FMDQ membership classes, and subsequently overseeing membership & participants' management after they have been admitted to the platform
- Compiled documentation requirements for the relevant membership categories
- Conducted thorough pre-registration assessments for potential Members
- Assessed adequacy of member firms' documentation and validate accuracy of regulatory filings
- Developed evidence and analysis in support of membership application decisions
- Partnered with other relevant stakeholders in the evaluation of applications
- Prepared written recommendations regarding application decision or recommendation, formal decision letters citing the decision basis, and membership agreements
- Responded promptly to members and prospective members' enquiries with a high standard of care and in a timely manner
- Maintained the Membership database and ensure it is as accurate and up to date as possible
- Partnered with colleagues in thoroughly testing upcoming E-Registration Portal

**Customer Service Representative, Hygeia Health Insurance**

12/2019

- Supported customers by providing helpful information, answering questions, and responding to complaints
- Worked with the customer service manager to ensure proper customer service is being delivered.
- Granting pre-authorizations for medical treatment, if covered
- Compile reports on overall customer satisfaction
- Advised members/clients on outstanding co-payments
- Supplied individuals with details about the extent of their health insurance coverage
- Promoted and advertised new insurance plans to clients
- Furnished members and health care practitioners with details regarding members' benefits

**Summer Intern, Guaranty Trust Bank**

05/2018 – 09/2018

- Accepted cash deposited by customers, credit customers' accounts and issue receipts and statements
- Identified customer needs and refer customers to appropriate banking services and specialists
- Oversaw the opening and closing of savings and current accounts

**LEADERSHIP EXPERIENCE**

---

Class Governor, Economics Students Association, Babcock University

2017 – 2019

- Assisted in formal interaction with lecturers on behalf of the class
- Responsible for taking class attendance
- Assisting Lecturers with Records compilation, marking etc.

Head, Drama Team, Mount Zion Chapel, Babcock University

2016 – 2019

- Supervision of members under the team
- Showing creative and entertaining ideas through dramas
- Organizing events and shows

**VOLUNTEER ACTIVITIES**

---

Enatus – *The Home Project 2017*, Babcock University

Give to Live

**SKILLS AND INTERESTS**

---

**IT Skills:** Microsoft Office User, Customer Relationship Manager, Project Manager**Other Skills:** Good oral communication, Interpersonal skills, Effective and creative problem solving, Strong drive and determination, Ability to convey verbal and written information semantically and otherwise, Ability to plan, organize and coordinate own work with little or no supervision**Interests:** Learning new languages, Reading, Playing violin, Acting**Languages:**

English, Yoruba, Basic German, Basic French

**REFERENCES**

---

To be provided upon request