

ISAAC VALENTINE OSARO

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PROFILE SUMMARY

Detail-oriented Financial Associate with experience in financial analysis and accounts management. Demonstrated knowledge of analytical skills with an high interest in the financial service sector. Able to juggle several tasks concurrently while always meeting all requirements and deadlines. Maintains the highest level of integrity; dedicated to providing reliable and friendly service without ever compromising the reputation of the organisation. Currently seeks to acquire more experience in the financial sector.

CORE COMPETENCIES

- Financial Analysis.
- Analytical Skill.
- Adaptability and Flexibility.
- Time Management.
- Team building/Leadership
- Research skill
- Proficient in Microsoft Office Suite.
- Communication Skills.

SKILLS HIGHLIGHTS

- Self-starter, with refined ability to work with minimum or no supervision.
- knowledge of financial reporting and management.
- Strong team collaboration skills. Work closely with team members to achieve goals.
- Solid, persuasive, and genuine communication, facilitation and relationship building skills.
- Excellent ability to establish and work to priorities while managing multiple work streams.
- Proven leadership abilities and very high attention to detail.

PROFESSIONAL WORK EXPERIENCE

Teen Africa Television LTD – Junior Accountant

June 2020 - Date

- Ensures routine tax compliance is up to date; including employee-related taxes (PAYE), VAT, and WHT.
- Maintains compliance with internal controls in the preparation of monthly accounts.
- Prepares and articulates financial information and make recommendations with supporting analysis to all levels of management.
- Handles multiple tasks and engagements simultaneously, accurately, and efficiently while meeting deadlines.
- Consistently meets and exceeds deadlines and performance expectations as set forth by the management.
- Tracks expenses, analyses profit and loss and prepares income and expense report to management.

Teen Africa Television LTD –Accountant Trainee (NYSC)

June 2019-May 2020

- Daily use of QuickBooks accountant premium in general accounting entries.
- Assist with research, filing and data entry.
- Taking on additional tasks or project to learn more about accounting and office operations.

LEADERSHIP & VOLUNTEERING EXPERIENCE

- Director of Information, Student Union Government, University of Port Harcourt. 2017
- Class Representative, Finance and Banking Department, University of Port Harcourt. 2015 – 2018
- Volunteer, Sensitization on drug abuse, MTN Foundation.
- Volunteer, Sensitization on mental health awareness and the effect.

EDUCATION

- B.Sc. Finance and Banking** – University of Port Harcourt, River State. 2018

PROFESSIONAL CERTIFICATION

- Institute Chartered Accountant of Nigeria, ICAN In-View

TRAINING & WORKSHOPS

- Participant, Career Master Class on Personal and Career Development, BTDTHub.
- Participant, Enhancing the Employability Opportunities (Soft Skills) of Exceptionally Graduating Students of the University of Port-Harcourt.
- Participant, One-Day Capacity Building Workshop on Conflict Management for Student Leaders in the University of Port-Harcourt.